



RICHMOND FIRE DEPARTMENT PREVENTION SERVICES DIVISION

Ordinance **No. 15-14**
Resolution **No.75-15**
Date of Adoption
July 21, 2015

FEE SCHEDULE EXHIBIT "A"

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Notes: All fees shall be based on a \$233 hourly rate and rounded up to the next whole dollar.

Any Fire Code Permit(s) issued or other request for use(s) not shown in this schedule will be charged at the hourly rate of \$233.00. A one (1) hour minimum fee will apply and additional 15 minute increments (15 minutes - \$59.00, 30 minutes - \$118.00, 45 minutes - \$177.00) thereafter.

Plan reviews or inspections requested after normal working hours, on weekends, or during holidays, will be charged at the hourly rate of \$233. A four hour minimum fee will apply and additional 15 minute increments (15 minutes - \$59.00, 30 minutes - \$118.00, 45 minutes - \$177.00) thereafter, in addition to the total initial fee.

After Hour Inspection minimum \$233, minimum three (3) hours – \$699.00

Expedite Plan Review minimum \$233, minimum three (3) hours – \$699.00



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SECTION I – OCCUPANCY

GROUP	AERIAL PRE-PLAN FEES FOR SPECIFIC OCCUPANCIES	FEE		
	A one (1) time fee is based on size of occupancy.			
	Aerial Pre-Plan:			
APP – 1	Small (elementary school size or smaller)	\$ 678.00		
APP – 2	Medium (middle school size or smaller)	\$ 784.00		
APP – 3	Larger (high school size or smaller)	\$ 888.00		
APP - 4	Extra Large (cost will vary depending on overall size)			
	General Aerial preplans shall comply with the following requirements: Please review section RMC 8.16.040 Fire Prevention Code & Section 404 of CFC (California Fire Code) for complete requirements.			
	<p>Where Required Occupancies:</p> <ol style="list-style-type: none"> 1. Group A (Assembly) - An aerial pre-plan is required for assembly occupancies having an occupant load of 300 or more and larger than 5,000 square feet. If occupancy is attached to commercial complex larger than 10,000 square feet than an aerial pre-plan is required. <div style="margin-left: 40px;">Exception: Other than Group A occupancy used exclusively for the purpose of religious worship having an occupant load less than 2,000</div> 1. Group B (Business) – Occupant load of 500 or more persons 2. Group E (Educational) – Schools 3. Group F (Factory) – Occupant load of 500 or more persons 4. Group H (High Hazards) – Including any facility in the Contra Costa Health Services Hazardous Material Program 5. Group I (Institutional) – Hospitals, nursing homes, Jails, etc... 6. Group R – 1, Hotels & motels (transient) – 20 or more sleeping units 7. Group R – 2, Apartments, hotels & motels (non-transient), Live/work units 8. Group R – 4, Licensed Care Facilities (referrer to 9. High-rise buildings 10. Group M (mercantile) buildings i.e. Department stores, markets, retail or wholesales stores having an occupant load of 500 or more person 11. Covered malls exceeding 50,000 square feet 12. Open malls exceeding 50,000 square feet 13. Underground buildings 14. Buildings with atrium and having an occupancy in Group A, E or M 			
	Aerial pre-plans shall include but not be limited to the following:			
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <ol style="list-style-type: none"> 1. Knox Box location 2. Fire Alarm Control Panel (FACP) 3. Emergency vehicle access 4. Post Indicator Valve (PIV) 5. OS&Y valve 6. Location of hazardous Materials </td> <td style="width: 50%; border: none;"> <ol style="list-style-type: none"> 7. Sprinkler riser 8. Gas Valve 9. Electrical main valve 10. Fire Department Connection (FDC) 11. Hydrant location 12. Elevator equipment room </td> </tr> </table>	<ol style="list-style-type: none"> 1. Knox Box location 2. Fire Alarm Control Panel (FACP) 3. Emergency vehicle access 4. Post Indicator Valve (PIV) 5. OS&Y valve 6. Location of hazardous Materials 	<ol style="list-style-type: none"> 7. Sprinkler riser 8. Gas Valve 9. Electrical main valve 10. Fire Department Connection (FDC) 11. Hydrant location 12. Elevator equipment room 	
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GROUP	LICENSED CARE FACILITIES – 24 HOUR	FEE
	Occupant Load Greater than six (6) - up to six (6) Nonambulatory	
	Occupant Load less than seven (7)	
LCF – 1	Base Fee:	\$ 233.00
LCF – 2	Plus each additional unit/occupant	\$ 5.00
	Infant-care facility for children 2 ½ years of age and younger	
LCF – 3	Base Fee:	\$ 233.00
LCF – 4	Plus each additional unit/occupant	\$ 5.00

- (a) Permit to operate a **licensed care facility** such as: Rehabilitation facility, Assisted Living, Halfway Houses, Community Correction Centers, Re-entry Centers, Treatment Programs, Work Furlough, Alcoholism or Drug Abuse Recover and/or Treatment Facility, Congregate Living Health Facility, Group Homes, Immediate Care Facility, Infant Care Facilities, Residential Care Facilities (RCF's), and Residential Care Facility for the Elderly (RCFE's).

GROUP	LICENSED CARE FACILITIES – LESS 24 HOUR	FEE
	***OCCUPANT LOAD GREATER THAN SIX (6) OR MORE ***	
	Adult or Day Care Facility (Nonambulatory Person)	
LCF – 5	Base Fee:	\$ 233.00
LCF – 6	Plus per unit/occupant	\$ 5.00
	Adult or Child Large Family Day Care	
LCF – 7	Base Fee:	\$ 233.00
LCF – 8	Plus per unit/occupant	\$ 5.00
	Adult or Child Day Care Center	
LCF – 9	Base Fee:	\$ 233.00
LCF – 10	Plus per unit/occupant	\$ 5.00
LCF – 11	Licensed Clinic	\$ 233.00
LCF – 12	Pre – Inspection Fees – 850 Form	\$ 233.00

- (a) Permit to operate a **licensed care facility** such as: Adult Day Care, Adult Day Support Center, Child Day Care, Infant Day Care, and Large Family Day Care Home.

Nonambulatory Persons – Persons unable to leave a building unassisted under emergency conditions. It includes, but is not limited to, persons who depend on mechanical aids such as crutches, walkers and wheelchairs and any person who is unable to physically and mentally respond to a sensory signal approved by the State Fire Marshall or an oral instruction relating to fire danger.

The determination of ambulatory or nonambulatory status of persons with developmental disabilities shall be made by the Director of Social Services or his or her designated representative, in consultation with the Director of Developmental Services or his or her designated representative. The determination of ambulatory or nonambulatory status of all other disabled persons placed after January 1, 1984, who are not developmentally disabled, shall be made by the Director of Social Services or his or her designated representative.



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SECTION I – OCCUPANCY

GROUP	EDUCATIONAL (PRIVATE SCHOOL) OCCUPANCY	FEE
	To operate and maintain a school	
EDU – 1	Occupant load less than 50	\$ 290.00
EDU – 2	Occupant load 50-149	\$ 407.00
EDU – 3	Occupant load 150-499	\$ 482.00
EDU – 4	Occupant load 500 or more	\$ 581.00

GROUP	INSTITUTIONAL OCCUPANCIES	FEE
INS – 1	HOSPITAL (medical, surgical & psychiatric) and Nursing Homes	\$ 466.00
INS – 1.1	Plus \$5.00 per patient/bed	\$ 5.00
INS – 2	Out Patient Clinics greater than 5 patients	\$ 233.00
INS – 2.1	Plus \$5.00 per patient/bed	\$ 5.00
INS – 3	Inspection of Police Services facilities (holding cells) & DOJ Review (Includes the approval of Evacuation & Life Safety Procedures).	\$ 233.00
INS – 4	Inspection of adult and/or juvenile detention facilities	\$ 892.00

GROUP	RESIDENTIAL OCCUPANCIES	FEE
	HOTEL/MOTEL OR APARTMENT/CONDOMINIUM HOUSE:	
RES – 1	*250 or more units	\$ 838.00
RES – 2	*100-249 units	\$ 504.00
RES – 3	*15-99 units	\$ 251.00
RES – 4	*6-14 units	\$ 205.00
RES – 5	*5 or Less units	\$ 112.00
	*Fees applied per building	

Residential Occupancies with 20 or more complexes will have the following:

1. An annual inspection
2. A mid-year review inspection
3. *One (1) fire safety training session (12:00 p.m. – 4: p.m. on a scheduled Saturday)
 - i.e.
 - a. Fire extinguisher training
 - b. Smoke alarm & carbon monoxide education
 - c. Cooking in the home safety
 - d. E.D.I.T.H. (Exit Drills In The Home) Training

*Appointments for fire safety training session need to be made 30 days in advance.



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GROUP	HIGH RISE	FEE
HR – 1	High Rise To inspect a Hi-Rise building (State certification inspection) - Pre 1974	\$ 2,030.00
HR – 2 HR - 2.1	High Rise To inspect a Hi-Rise building (State certification inspection) - Post 1974 (\$.005 per square foot)	\$ 508.00 \$.005 sq. ft.
HR – 3 HR - 3.1	Mid-Rise To inspect and test life safety systems (i.e. smoke management) and where such systems are installed in lieu of fire department access or when required for the mitigation of other life safety issues or requirements. Life safety system test (\$.05 per square foot)	\$ 508.00 \$.05 sq. ft.

GROUP	REFINERY/BULK PLANT or TERMINAL/BULK TRANSFER/PROCESS TRANSFER	FEE
REF/BULK	<p>Fees will be based on agreed "Fire Prevention Services Contract" or</p> <p>Bulk Plant/Terminal Rate (see page 21, Section IV Permit to Operate 20.10 & 20.11) Permit to Operate a Bulk Plant or Terminal facility where flammable or combustible liquids are received by tank vessel, pipelines, tank car or tank vehicle and are stored or blended in bulk for the purpose of distributing such liquids by tank vessel, pipeline, tank car, tank vehicle, portable tank or container.</p> <p>Bulk Transfer Rate (see page 21, Section IV Permit to Operate 20.12 & 20.13) Permit to Operate a Bulk Transfer facility where loading or unloading of flammable or combustible liquids from or between tank vehicles, tank cards or storage tanks.</p> <p>Process Transfer Rate (see page 21, Section IV Permit to Operate 20.14 & 20.15) Permit to Operate a Process Transfer facility where the transfer of flammable or combustible liquids between tank vehicles or tank cars and process operations. Process operations may include containers, tanks, piping and equipment.</p>	



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SECTION II –SPECIAL SERVICES

GROUP	SPECIAL SERVICE TASK	FEE
	Callback, Third, and/or Additional Inspection:	
SST - 1	Callback or Third (3 rd) follow-up or subsequent inspection.	\$ 233.00
SST – 1.1	Additional inspection time during normal business hours - \$ 116.00 per half hour.	\$ 116.00
SST – 1.2	Additional inspection time after normal business hours - \$ 233.00 per hour.	\$ 233.00
SST – 1.3	Overtime and weekend inspections: Three-hour \$ 699.00 minimum fee.	\$ 699.00
SST – 1.4	Fire Company Mercantile Inspection	\$ 117.00
SST – 2	Consultation: 1/2 hour minimum	\$ 116.00
SST – 3	Per hour	\$ 233.00
SST – 4	Copying: Per Page	\$.20
	False Alarms: Initial notice to correct any malfunctions with alarm system	No Charge
SST – 5	For 1 st (within six-month period – Jan 1 st – Jun 30 th or Jul 1 st – Dec 31 st)	\$ 261.00
SST – 6	2 nd – (within six-month period - Jan 1 st – Jun 30 th or Jul 1 st – Dec 31 st)	\$ 522.00
SST – 7	3 rd – and/or each occurrence thereafter (within six-month period – Jan 1 st – Jun 30 th or Jul 1 st – Dec 31 st)	\$ 1,044.00
SST – 8	Fire Hydrant Flow Test	\$ 466.00
	Fire Protection System Signaling Service	
SST – 9	Registration and 1 st Year service fee	\$ 233.00
SST – 9.1	Annual Service Fee	\$ 41.00
SST – 10	High Rise Certification	\$ 3,028.00
SST – 11	Halon Concentration Test	\$ 466.00
SST – 12	Knox Box Service	\$ 40.00
SST – 13	Standby: Single person per hour	\$ 233.00
SST-13.1	Fire Engine Company per hour	\$ 699.00
	Training/Instructional Services	
SST – 14	Minimum instructional fee.	\$ 466.00
SST-14.1	Fees include two (2) hours of training/instruction during normal working hours. Each additional hour.	\$ 233.00
SST – 15	Fire File Review To Gain access to any fire file to review including but not limited to the following; incident reports including California Fire Incident Report System, property history, inspection history, and facility system history.	\$ 26.00



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SECTION III – PLAN REVIEW

GROUP	PRELIMINARY PLAN REVIEW – CONSULTATIONS/MEETING	FEE
PR – 1	In office design review/preliminary plan consultation meetings. Per half hour.	\$ 116.00
PR – 1.2	Out of office design and/or consultation meetings. (\$ 233.00 Per hour two hour minimum)	\$ 466.00
GROUP	SUBDIVISION – PLAN REVIEW	FEE
PR – 2	Major Subdivision Plan Review (5 or More Lots/Parcels) (See PR 11.1) Review of subdivision for access, hydrant placement. Fees include two (2) hours plan review and one (1) visual inspection.	\$ 699.00
PR – 2.1	Each additional site inspection per hour.	\$ 233.00
PR–16	Re-submittals or revisions.	\$ 233.00
PR–17	Additional plan review time, per half hour.	\$ 116.00
PR – 2.2	Minor Subdivision Plan Review (1 to 4 Lots/Parcels) (See PR 11.1) Review of subdivision for access, hydrant placement. Fees include ½ hour plan review and one (1) visual inspection.	\$ 349.00
PR – 2.2.1	Each additional inspection.	\$ 233.00
PR–16	Re-submittals or revisions.	\$ 233.00
PR–17	Additional plan review time, per half hour.	\$ 116.00
PR – 2.3	Single Family Home Review – access & water supply Review of plans for access and water supply.	\$ 349.00
PR – 2.3.1	Single Family Home Review – Tenant Improvement for additions and alterations Fees include ½ hour plan review and one (1) visual inspection. (Does not include review of fire sprinkler systems – see Sec PR 5.4)	\$ 115.00
PR – 2.4	Each additional inspection.	\$ 233.00
PR–16	Re-submittals or revisions.	\$ 233.00
PR–17	Additional plan review time, per half hour.	\$ 116.00
GROUP	BUILDING CONSTRUCTION – NEW BUILDINGS & TENANT IMPROVEMENTS	FEE
PR – 3	New Construction or Building Additions Plan Review (See PR 11.1) Minimum plan review base fee.	\$ 699.00
PR – 3.1	Plus \$.08 per square foot in excess of 2000 sq. ft.	\$.08 sq. ft.
PR – 3.1.2	Fee includes two (2) hours of plan review and one (1) field inspection. Additional inspections per hour.	\$ 233.00
PR–16	Re-submittals or revisions.	\$ 233.00
PR–17	Additional plan review time, per half hour.	\$ 116.00
PR – 3.2	Tenant Improvement Plan Review (for building additions see PR 3.1) Minimum plan review base fee.	\$ 466.00
PR – 3.2.1	Plus \$.08 per square foot in excess of 2000 sq. ft.	\$.08 sq. ft.
PR – 3.2.2	Fee includes one (1) hour plan review and one (1) field inspection. Additional inspections per hour.	\$ 233.00
PR–16	Re-submittals or revisions.	\$ 233.00
PR–17	Additional plan review time, per half hour	\$ 116.00



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SECTION III – PLAN REVIEW

GROUP	WATER SUPPLY – FIRE SERVICE MAINS – FIRE HYDRANTS	FEE
PR – 4	Fire Service – Emergency Repair Review of underground piping, placement, and size. Fees include one (1) hour plan review and one (1) visual inspection.	\$ 466.00
PR – 4.1	Each additional inspection.	\$ 233.00
PR – 17	Additional plan review time, per half hour.	\$ 116.00
PR – 4.2	Private Fire Service Mains Minimum plan review base fee of system. Fees include one (1) hour plan review and one (1) visual inspection.	\$ 466.00
PR – 4.2.1	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
<u>Fire service main installation also requires hydro and flush. See 4.3 & 4.4</u>		
PR – 4.3	Flush - Private Fire Service System Minimum inspection base fee. Fee includes one (1) hour onsite inspection time.	\$ 233.00
PR – 4.3.1	Each additional inspection per hour.	\$ 233.00
PR – 4.4	Hydrostatic Test - Private Fire Service System Minimum inspection/test base fee. Fee includes one (1) hour onsite test time.	\$ 466.00
PR – 4.4.1	Each additional inspection per hour.	\$ 233.00
PR – 4.5	Water Flow Information Field Test Minimum field test base fee. (Fee includes field testing for available fire flow for Hydrant and Fire Sprinkler Systems)	\$ 466.00
PR – 4.5.1	Additional or multiple flow tests per ½ hour.	\$ 116.00



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SECTION III – PLAN REVIEW

GROUP	FIRE PROTECTION SYSTEMS	FEE
	Tenant Improvement Fire Sprinklers (without calculations)	
PR – 5	Minimum plan review base fee.	\$ 466.00
PR – 5.1.1	Plus \$1.00 per head in excess of 10 heads.	\$ 1.00
	Fee includes one (1) hour of plan review and one (1) field inspection.	
PR – 5.1.2	Additional inspections per hour (i.e. weld-o-let, hydro, visual, etc...)	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
	Tenant Improvement Fire Sprinklers (with calculations)	
PR – 5.2	Minimum plan review base fee.	\$ 581.00
PR-5.2.1	Plus \$1.00 per head in excess of 10 heads.	\$ 1.00
	Fee includes 1.5 hours of plan review and one (1) field inspection.	
PR-5.2.2	Each additional inspection per hour (i.e. weld-o-let, hydro, visual, etc...)	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
	New Commercial Fire Sprinkler System (13 & 13R systems)	
PR – 5.3	Minimum plan review base fee per riser.	\$ 931.00
PR-5.3.1	Plus \$1.00 per sprinkler head.	\$ 1.00
	Fee includes two (2) hours plan review and two (2) field inspections.	
PR-5.3.2	Each additional inspection per hour (i.e. weld-o-let, hydro, visual, etc...)	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
	Residential Fire Sprinkler System (single family home)	
PR – 5.4	Minimum plan review base fee.	\$ 524.00
	Fee includes one (1) hour of plan review and 1 water service flush, 1 overhead hydro & 1 final.	
PR-5.4.1	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
	Residential Fire Sprinkler System (multiple homes)	
PR – 5.5	Minimum plan review base fee per model.	\$ 581.00
	For model only - fee includes one (1) hour of plan review and 1 water service flush, 1 overhead hydro & 1 final.	
PR-5.5.1	Each additional lot (flush, hydrostatic test and final)	\$ 349.00
PR-5.5.2	Each Additional inspection per hour (i.e. models, individual homes)	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00



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GROUP	FIRE PROTECTION SYSTEMS	FEE
	Standpipe System	
PR – 5.6	Minimum plan review base fee.	\$ 699.00
	Fee includes plan review and one (1) field inspection.	
PR-5.6.1	Each additional inspection per hour (i.e. hydro, flush, flow test, etc...)	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
	Spray Booth (includes booth and fire extinguishing system)	
PR – 5.7	Minimum plan review base fee.	\$ 699.00
	Fee includes two (2) hours plan review and one (1) field inspection.	
PR-5.7.1	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
	Pre-Action Fire Suppression System	
PR – 5.8	Minimum plan review base fee.	\$ 699.00
	Fee includes one (1) hours plan review and two (2) field inspection.	
	*(Fire alarm review (6.1) not included)	
PR-5.8.1	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
	Fixed Fire Suppression System – (wet/dry chem., water mist, etc...)	
PR – 5.9	Minimum plan review base fee.	\$ 466.00
PR-5.9.1	Each additional separate system at same location.	\$ 233.00
	Fee Includes plan review and one (1) field inspection.	
PR-5.9.2	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00



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GROUP	FIRE PROTECTION SYSTEMS	FEE
PR – 5.10	Clean Agent Fire Suppression System Minimum plan review base fee. Fee includes one (1) hour plan review and up to 3 hours of inspection time. *(does not include fire alarm plan review – see Sec. PR 6.1)	\$ 931.00
PR-5.10.1	Each Additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
PR – 5.11	Fire Pump Installation Minimum plan review base fee. Fee includes two (2) hours plan review and up to five (5) hours field inspection time. *(does not include review of generator or separate fuel storage tank)	\$ 1,630.00
PR-5.11.1	Each Additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
PR – 5.12	Commercial Cooking (Hood and Duct) Fire Suppression System Minimum plan review base fee.	\$ 466.00
PR-5.12.1	Each additional system review \$223.00 each. Fee includes one (1) hour plan review and one (1) hour of inspection time.	\$ 233.00
PR-5.12.2	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
PR – 5.13	Smoke & Heat Vents Minimum plan review base fee. Fee includes one (1) hour plan review and one (1) hour of inspection time.	\$ 466.00
PR – 5.13.1	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
PR – 5.14	Smoke Management/Control System Minimum plan review base fee. Fee includes two (3) hours plan review and up to four (4) hours field inspection time.	\$ 1,630.00
PR-5.14.1	Each Additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
PR – 5.15	Explosion Control (includes: vents, dust collection, etc...) Minimum plan review base fee. Fee includes two (2) hours plan review & up to two (2) hours field inspection time.	\$ 931.00
PR-5.15.1	Each Additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00



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GROUP	FIRE ALARM SYSTEM	FEE
	Fire Alarm System	
PR – 6	Minimum plan review base fee.	\$ 581.00
PR – 6.1	Plus \$ 11.00 per initiating & notification device.	\$ 11.00
	Fee includes two (2) hours plan review and up to one (1) hour field inspection time.	
PR – 6.1.1	Each additional inspection per hour.	\$ 233.00
PR–16	Re-submittals or revisions.	\$ 233.00
PR–17	Additional plan review time, per half hour.	\$ 116.00
PR – 6.1.2	Pre-wire inspections assessed at \$ 223.00 per hour.	\$ 233.00
	Dedicated Function Fire Alarm System (i.e. sprinkler monitoring, elevator recall, etc...)	
PR – 6.2	Minimum plan review base fee.	\$ 466.00
	Fee includes one (1) hour plan review and one (1) hour of field inspection time.	
PR–6.2.1	Each additional inspection per hour.	\$ 233.00
PR–16	Re-submittals or revisions.	\$ 233.00
PR–17	Additional plan review time, per half hour.	\$ 116.00
	Fire Alarm Panel Replacement Only	
PR – 6.3	Minimum plan review base fee.	\$ 466.00
	Fee includes one (1) hour plan review and up to one (1) hour field inspection time.	
PR – 6.3.1	Each additional inspection per hour.	\$ 175.00
PR–16	Re-submittals or revisions.	\$ 233.00
PR–17	Additional plan review time, per half hour.	\$ 116.00
	High-Rise Fire Alarm (new and/or system upgrade)	
PR - 6.4	Minimum plan review base fee.	\$1,863.00
PR - 6.4.1	Plus \$ 10.00 per initiating device & notification devise.	\$ 10.00
	Fee includes four (4) hours plan review and up to four (4) hours field inspection time.	
PR - 6.4.2	Each additional inspection per hour.	\$ 233.00
PR–16	Re-submittals or revisions.	\$ 233.00
PR–17	Additional plan review time, per half hour	\$ 116.00
PR – 6.4.3	Each per-wire inspection where required.	\$ 233.00



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GROUP	FLAMMABLE & COMBUSTIBLE LIQUIDS (TANKS- PIPING & DISPENSING)	FEE
PR – 7	Install Underground Tanks Minimum plan review base fee. Fee includes one (1) hour of plan review of tank location and One (1) hour of site inspection time.	\$ 466.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
PR – 7.1	Remove (Repair, Alter, Extend Piping) Underground Tank Minimum plan review base fee. Fee includes one (1) hour plan review and two (2) hours of inspection/site time.	\$ 699.00
PR-7.1.1	Each additional inspection/stand-by time per hour.	\$ 233.00
PR – 7.2	Install (Repair, Alter, Extend Piping) Aboveground Tank Minimum plan review base fee.	\$ 466.00
PR – 7.2.1	Each additional tank. Fee includes one (1) hour plan review and one (1) hour of inspection/site time.	\$ 233.00
PR – 7.2.2	Each additional inspection.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
PR – 7.3	Abandon Underground Tank in Place Minimum plan review base fee. Fee includes one (1) hour plan review and two (2) hours of inspection/site time.	\$ 699.00
PR – 7.3.1	Each additional inspection/stand-by time per hour.	\$ 233.00
PR – 7.4	Environmental Upgrade (vapor recovery and processing systems, spill control, secondary containment and environmental agency requirements) Minimum plan review base fee. Fee includes one (1) hour plan review and one (1) hour of inspection time.	\$ 466.00
PR – 7.4.1	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
PR – 7.5	Apply Interior Coating to Flammable Liquid Tanks Minimum plan review base fee. Fee includes one (1) hour plan review and two (2) hours of inspection/site time.	\$ 699.00
PR – 7.5.1	Each additional inspection/stand-by time per hour.	\$ 233.00



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GROUP	COMPRESSED GAS SYSTEMS: LPG /CNG/MEDICAL/CRYOGENICS	FEE
PR – 8	Container Exchange Programs; LPG Tank Installation Without Dispensing	
	Minimum plan review base fee.	\$ 466.00
	Fee includes one (1) hour of plan review and one (1) site inspection time.	
PR – 8.1	Each additional inspection per hour.	\$ 233.00
PR–16	Re-submittals or revisions.	\$ 233.00
PR–17	Additional plan review time, per half hour.	\$ 116.00
	LPG – CNG – Hydrogen (Tank Install and/or Dispensing)	
PR – 8.2	Minimum plan review base fee.	\$ 815.00
	Fee includes 1½ hours of plan review and two (2) hours site inspection time.	
PR – 8.2.1	Each additional inspection per hour.	\$ 233.00
PR–16	Re-submittals or revisions.	\$ 233.00
PR–17	Additional plan review time, per half hour.	\$ 116.00
	Medical or Compressed Gas Systems	
PR – 8.3	Minimum plan review base fee.	\$ 815.00
	Fee includes 1 ½ hours of plan review and two (2) site inspections.	
PR – 8.3.1	Each additional inspection per hour.	\$ 233.00
PR–16	Re-submittals or revisions.	\$ 233.00
PR–17	Additional plan review time, per half hour.	\$ 116.00
	Cryogenics Fixed Installation	
PR – 8.4	Minimum plan review base fee.	\$ 815.00
	Fee includes 1½ hours of plan review and two (2) site inspections.	
PR – 8.4.1	Each additional inspection per hour.	\$ 233.00
PR–16	Re-submittals or revisions.	\$ 233.00
PR–17	Additional plan review time, per half hour.	\$ 116.00
	Compressed Gas Storage	
PR – 8.5	Minimum plan review base fee.	\$ 466.00
	Fee includes one (1) hour of plan review and one (1) field inspection.	
PR – 8.5.1	Each additional inspection per hour.	\$ 233.00
PR–16	Re-submittals or revisions.	\$ 233.00
PR–17	Additional plan review time, per half hour.	\$ 116.00



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GROUP	SPECIAL HAZARDS – HAZARDOUS	FEE
PR – 9	Battery Systems Minimum plan review base fee. Fee includes one (1) hour of plan review and one (1) field inspection.	\$ 466.00
PR – 9.1	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
PR – 9.2	Dust Collection Systems Minimum plan review base fee. Fee includes one (1) hour of plan review and two (2) site inspections.	\$ 581.00
PR – 9.2.1	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
PR – 9.3	Explosives Storage Minimum plan review base fee. Fee includes two (2) hours of plan review and two (2) site inspections.	\$ 931.00
PR – 9.3.1	Each additional inspection per hour.	\$ 233.00
PR – 16	Re-submittals or revisions.	\$ 233.00
PR – 17	Additional plan review time, per half hour.	\$ 116.00
PR – 9.4	Hazardous Materials Compliance Review Minimum review of MSDS, HMMP and/or HMIS submittals. Fees include one (1) hour of review time.	\$ 233.00
PR – 9.4.1	Additional plan review time, per half hour.	\$ 116.00
PR – 9.5	Hazardous Materials – Storage – Dispensing – Open/Closed Systems Minimum plan review base fee. Fee includes two (2) hours of plan review and two (2) site inspections.	\$ 931.00
PR – 9.5.1	Each additional system minimum two (2) hours of plan review.	\$ 466.00
PR – 9.5.2	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
PR – 9.6	Mechanical Refrigeration Systems Minimum plan review base fee. Fee includes one (1) hour of plan review and two (2) site inspections.	\$ 699.00
PR – 9.6.1	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00



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GROUP	HIGH PILE RACK STORAGE SYSTEMS	FEE
	High-Pile or Rack Storage	
PR – 10	Minimum plan review base fee.	\$ 699.00
	Fee includes 1½ hours of plan review and 1½ hours site inspections.	
PR-10.1	Field inspection time will be charged per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
	Temporary Access Roads & Water Supply	
	Install a Temporary Access Road – Residential and Commercial	
PR – 11	Minimum plan review base fee for one and two homes.	\$ 233.00
PR-11.1	Minimum plan review for large developments and commercial projects.	\$ 466.00
	Fee includes one (1) hour of plan review and one (1) field inspection.	
PR-11.1.2	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
	Install a Temporary Water Supply System	
PR – 12	Minimum plan review base fee.	\$ 466.00
	Fee includes one (1) hour plan review and one (1) hour field inspection.	
PR-12.1	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
	Miscellaneous Submittals - Alternative Means and Methods	
	Miscellaneous Submittals or Plans Review	
	Plans or submittals not described elsewhere.	
PR – 13	Minimum plan review base fees up to two hours.	\$ 466.00
PR-13.1	Additional plan review time will be charged on hourly basis.	\$ 233.00
	Fee includes one (1) hour of plan review and one (1) field inspection.	
PR-13.1.2	Each additional inspection per hour.	\$ 233.00
PR-16	Re-submittals or revisions.	\$ 233.00
PR-17	Additional plan review time, per half hour.	\$ 116.00
	Alternative Means and Methods Requests or Code Interpretation Review	
PR – 13.2	Minimum review base fee.	\$ 466.00
	Fee includes 2 hours of plan review/consultation time.	
PR-17	Additional plan review time, per half hour.	\$ 116.00



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GROUP	EXPEDITE PLAN REVIEW REQUEST & ADDITIONAL CHARGES/INSPECTION TIME	FEE
	Reviews Expedited as a Result of Working <u>without</u> Approved Plans	
	Working without approved plans - Minimum plan review fees (overtime)	
PR – 14	Three (3) hours - <u>plus applicable plan review fees.</u>	\$ 699.00
PR–14.1	(Additional plan review time, \$ 233.00 per hour)	\$ 233.00
PR–14.2	Expedited Plans - reviewed after normal business hours, three-hour minimum.	\$ 699.00
PR –14.3	(Additional plan review time, \$ 233.00 per hour)	\$ 233.00
	All revisions will be performed on an expedited/overtime basis at \$ 233.00 per hour with a three hour minimum.	
	<u>Total fees assessed will be the sum of all applicable plan review fees including expedite/overtime fees.</u>	
PR – 15	Demolition Permit pursuant to Chapter 33, CFC Fees include ½ hour plan review and ½ hour site review If cutting & welding is being done during demo PTO 11.1 (\$233) needs to be added *PTO 11.1 separate fee	\$ 233.00
	Additional Charges and Inspection Time	
PR - 16	Re-submittals or revisions.	\$ 233.00
PR – 17	Additional plan review time, \$ 116.00 per half hour.	\$ 116.00

- Minimum review and inspection fees are based on \$ 233.00 per hour during normal business hours, unless otherwise noted.
- Normal business hours are between 0830hrs and 1700hrs, Monday - Friday.
- All overtime fees are assessed at \$ 699.00 for a three hours minimum, unless otherwise noted.
- Overtime rates apply to weekends, holidays, and all times outside normal business hours.
- Expedited plan reviews are conducted after normal business hours.
- Total fees assessed will be the sum of all applicable plan review fees including expedite/overtime fees.
- Revisions to previously submitted plans, including plans requiring re-submittal and/or client generated changes, will be assessed \$ 233.00 for each hour of plan review. Reviews conducted and requiring more than one hour of plan review time during normal business hours will be assessed \$116.00 per half hour.

Authority

Health & Safety: §§ 13114, 13131.5, 13143.2 (b, c, d, e), 13145, 13147, 13143.9, 13146 (a) (1) (b), (d), e), 17921, 17951, 17962

Government Code § 6103.7, 6253(b)

Prevention Code Ordinance: No. 25-13, updated fee schedule Ordinance No. 15-14, updated resolution 78-15

Title 19, CCR: § 1.12(a) & 3.28

California Fire Code: § 101.1, 101.2, 105.1, 105.4



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GROUP	PERMIT TO OPERATE - SPECIAL USE/ACTIVITY/OPERATIONS	FEE
PTO – 1	Aerosol Products Permit to store, manufacture or handle an aggregate quantity of Level 2 or Level 3 aerosol products in excess of 500 pounds net weight.	\$ 233.00
PTO - 2	Amusement Buildings - Permit to operate a special amusement building.	\$ 233.00
PTO - 3	Aviation Facilities – Required to use a group H or S occupancy for aircraft servicing or repair and aircraft fuel-servicing vehicles. (Does not include permit for hot work, flammable/combustible spraying operations or hazardous materials).	\$ 407.00
PTO – 4.0	Carnivals and Fairs – Permit is required to conduct a carnival or fair. Inspections conducted during normal work hours – (1.25 hours)	\$ 290.00
PTO – 4.1	Additional inspection time during normal business hours per ½ hour.	\$ 116.00
PTO – 4.2	After hours inspection time per ½ hour.	\$ 233.00
PTO – 4.3	Overtime & Weekend inspections - three (3) hours minimum.	\$ 699.00
PTO – 4.4	Float, Parade: Per Float	\$ 116.00
PTO - 5	Cellulose Nitrate Film – Permit for the storage, use and handling in public assembly.	\$ 349.00
PTO - 6	Combustible Dust-Producing Operations/Refinishing Permit to operate facility with combustible dust operations – i.e. cabinet shops, milling & fiberglass cutting, forming operations, paper shredding. Less than 5,000 square feet	\$ 287.00
PTO – 6.1	Each additional 5,000 square feet or fraction thereof	\$ 233.00
PTO - 7	Combustible Fibers/Material Storage Permit to storage/handling of combustible fibers in excess of 100 cubic feet.	\$ 407.00
PTO - 8	Compressed Flammable Gases (In Excess of amounts in Table 105.6.8 CFC) Each 200 cubic feet of flammable gas or Each 6,000 cubic feet of nonflammable gas Highly toxic – Any Amount Oxidizing (including oxygen – 504 cubic feet)	\$ 290.00
	Compressed/Liquefied Gas Plant:	
PTO – 8.1	5,000 square feet or less	\$ 525.00
PTO – 8.2	Each additional 5,000 sq. feet or fraction thereof	\$ 525.00
PTO - 9	Covered & Open Mall Buildings Permit for the placement/installation of displays, concession equipment, displays of highly combustible goods, liquid or gas-fired equipment and the use of open flame equipment in the mall (i.e. auto displays, etc...)	\$ 290.00



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GROUP	PERMIT TO OPERATE - SPECIAL USE/ACTIVITY/OPERATIONS	FEE
PTO - 10	Cryogenic Fluids Permit to produce, store, transport on site, handle or dispense amounts in excess of Table 105.6.10. CFC - California Fire Code	\$ 290.00
PTO - 11	Cutting & Welding (fixed facility operations) Permit to conduct welding, cutting & similar operations using electric or gas equipment.	\$ 290.00
PTO – 11.1	Single Operation (Permit is valid for 180 days)	\$ 233.00
PTO – 12	Dry Cleaning Permit to operate is dry cleaning operations or to change to a more hazardous cleaning solvent in existing equipment.	\$ 290.00
PTO – 12.1	Dry Cleaning Plant Permit to operate a dry cleaning plant operation .	\$ 290.00
PTO - 13	Exhibits & Trade Shows - Permit is required to operate exhibits and trade shows.	\$ 233.00
PTO - 14	Explosives or Blasting Agent: Storage, Use or Transportation Permit is required for the manufacturing storage, handling, sales or use of any quantity of explosives, explosive materials 100 lbs. or less	\$ 407.00
PTO – 14.1	Over 100 lbs.	\$ 699.00
PTO - 14.2	Ammonium Nitrate Storage	\$ 407.00
PTO – 14.3	Gunpowder Sales - 100 lbs. or less	\$ 233.00
PTO – 14.4	Gunpowder Sales – Over 100 lbs.	\$ 466.00
PTO - 15	Fire Hydrants – Private Permit to remove from service or the operation of a private fire hydrant. A change to existing hydrant systems requires plan review and approval. (Refer to Plan Review – Private Fire Service System Page 8, PR 4.2)	\$ 233.00
	Flammable & Combustible Liquids: Storage or Use	
PTO – 16	Repair, Alteration or Extension of Piping (Plus \$233/hour over specified field time)	\$ 233.00
	Flammable/Combustible Liquids – Storage or Use Permit to store, handle or the use of (includes installation of new tank):	
PTO – 16.1	Class I liquids in excess of 5 gallons – Inside	\$ 290.00
PTO – 16.2	Class I liquids in excess of 10 gallons – Outside	\$ 407.00
PTO – 16.3	Class II or Class III A liquids in excess of 25 gallons - Inside	\$ 290.00
PTO – 16.4	Class II or Class III A liquids in excess of 60 gallons – Outside	\$ 407.00
PTO – 16.5	Flammable/Combustible Liquids – (removal) Permit to remove flammable or Class II combustible liquids from underground or above ground tank by means other than an approved fixed pump.	\$ 290.00



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GROUP	SPECIAL USE/ACTIVITY/OPERATIONS	FEE
	Chemical Warehouse	
PTO – 20.6	5,000 square feet or less	\$ 290.00
PTO – 20.7	Each additional 5,000 square feet or fraction thereof	\$ 290.00
	Laboratory	
PTO – 20.8	5,000 square feet or less	\$ 525.00
PTO – 20.9	Each additional 5,000 square feet or fraction thereof	\$ 525.00
	Bulk Plant/Terminal	
PTO–20.10	10 acres or less	\$ 2,165.00
PTO–20.11	Each additional 10 acres or fraction thereof	\$ 2,165.00
	Bulk Transfer	
PTO-20.12	10 acres or less	\$ 2,165.00
PTO-20.13	Each additional 10 acres or fraction thereof	\$ 2,165.00
	Process Transfer	
PTO-20.14	10 acres or less	\$ 2,165.00
PTO-20.15	Each additional 10 acres or fraction thereof	\$ 2,165.00
	HPM (Hazardous Production Material) Facilities - Semiconductor manufacturer	
PTO - 21	Permit to store, handle or use hazardous production materials.	\$ 1,165.00
	High Pile Storage (Permit for the use of a building or portion thereof)	
PTO – 22	In excess of 500 square feet – less than 5,000 square feet	\$ 669.00
PTO – 22.1	Each additional 5,000 square feet or fraction thereof	\$ 466.00
	Hot Work Operations	
	Permit for hot work including, but not limited to the following:	
	1. Public exhibitions/demonstrations	
	2. Inside a building not tied to construction permit	
	3. Welding booths (fixed site location)	
	4. Within a wildfire risk area	
PTO – 23		\$ 233.00
	Hot Work Operations - Marine single use	
PTO – 23.1	Inspections conducted during normal work hours – (1.25 hours)	\$ 290.00
PTO – 23.2	Additional inspection time during normal business hours per ½ hour.	\$ 116.00
PTO – 23.3	After hours inspection time per ½ hour.	\$ 233.00
PTO – 23.4	Overtime & Weekend inspections - three (3) hours minimum.	\$ 699.00
	Industrial Ovens	
PTO – 24	Permit to operate an industrial oven	\$ 407.00
PTO – 24.1	Commercial Incinerators	\$ 407.00
	Lumber Yard & Woodworking Plants	
PTO – 25	Permit for the storage or the processing of lumber exceeding 100,000 cubic feet	\$ 466.00
	Liquid or Gas Fueled vehicles or Equipment in Assembly Buildings	
	Permit to display, operate or demonstrate liquid or gas fueled vehicles or equipment in assembly buildings.	
PTO – 26		\$ 233.00



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GROUP	SPECIAL USE/ACTIVITY/OPERATIONS	FEE
	Liquid Propane (LP) Gas – Per Tank	
PTO – 27	Permit for exchange of cylinders only – no refilling.	\$ 233.00
PTO – 27.1	Permit to dispense, store, install and use LPG. (less than 2K gallons)	\$ 290.00
PTO – 27.2	Permit to dispense, store, install and use LPG. (more than 2K gallons)	\$ 466.00
PTO – 27.3	To operate a plant/facility 5000 square feet or less	\$ 466.00
PTO – 27.4	Each additional 5, 000 square feet or fraction thereof	\$ 466.00
	Magnesium	
PTO – 28	Permit to melt, cast, heat treat or grind more than 10 pounds.	\$ 349.00
	Miscellaneous Combustible Storage	
PTO – 29	Permit to store in any building or upon any premises in excess of 2,500 cubic feet gross volume of combustibile empty packing cases, boxes, barrels or similar containers, rubber tires, rubber, cork, wood or plastic pallets or similar combustibile materials.	\$ 466.00
	Open Burning	
PTO – 30	Permit is required for the kindling or maintaining of an open fire or fire on any public street, alley, road, or other public or private ground. Exception: Recreational	\$ 233.00
	Open Flames & Torches	
PTO – 31	Permit is required to remove paint with a torch; or to use a torch or open flame device	\$ 233.00
	Open Flames & Candles	
PTO – 32	Permit for the use of open flames inside restaurants, public assemblies and/or drinking establishments.	\$ 233.00
	Organic Coatings	
PTO – 33	Permit for organic-coating manufacturing operation producing more than 1 gallon of an organic coating in one day.	\$ 233.00
	Places of Assembly	
	Exception: Other than Group A occupancy used exclusively for the purpose of religious worship having an occupant load less than 2,000	
	Aerial Pre-Plan required fee <i>* An aerial pre-plan is required for Group A (Assembly) occupancies having an occupant load of 300 or more and larger than 5,000 square feet. If occupancy is attached to commercial complex larger than 10,000 square feet than an aerial pre-plan is required.</i>	
PTO – 34	*ASSEMBLY: With stage, 1000 or more occupant load	\$ 581.00
PTO – 34.1	*ASSEMBLY: With stage, less than 1000 occupant load	\$ 581.00
PTO – 34.2	*ASSEMBLY: Without stage, 300 or more occupant load	\$ 482.00
PTO – 34.3	ASSEMBLY: Without stage, 201-299 occupant load	\$ 466.00
PTO – 34.4	Without stage, 101-200 occupant load	\$ 407.00
PTO – 34.5	Without stage, 50-100 occupant load	\$ 290.00



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GROUP	SPECIAL USE/ACTIVITY/OPERATIONS	FEE
PTO – 35	Private Fire Hydrants	\$ 233.00
	Pyrotechnic Special Effects Material	
	Permit to use fireworks, pyrotechnics <u>inside</u> .	
PTO – 36	Inspections during normal work hours – (2 hours)	\$ 466.00
PTO – 36.1	<u>Additional inspection time during normal business hours @ \$ 116.00 per ½ hour</u>	\$ 116.00
PTO – 36.2	<u>Additional inspection time after normal business hours @ \$ 233.00 per hour</u>	\$ 233.00
PTO – 36.3	<u>Overtime and weekend inspections:</u> Three hour minimum fee - \$ 699.00.	\$ 699.00
	Pyroxylin Plastics	
PTO – 37	Permit for storage and handling of more than 25 lbs. of cellulose nitrate (proxylin)	\$ 233.00
	Refrigeration Operation Equipment	
PTO - 38	Permit to operate a mechanical refrigeration unit or system.	\$ 349.00
	Repair Garages & Motor Fuel Dispensing	
	Permit for operation of repair garages, automotive, marine and/or fleet motor fuel-dispensing facilities.	
PTO – 39	1 – 4 repair bays	\$ 290.00
PTO – 39.1	5 – 8 repair bays	\$ 349.00
PTO – 39.2	Greater than 8 repair bays	\$ 407.00
	Motor vehicle fuel dispensing	
PTO – 39.3	Permit to refuel vehicles including: automobile (service stations), marine apparatus, watercraft and fleet motor fuel – dispensing vehicles.	\$ 407.00
	Tank Vehicle Dispensing	
	Permit for the fueling of motor vehicles at approved locations from a tank vehicle. Also includes the limited or temporary fueling operations for special events (i.e. fueling or watercraft from shore, piers, floats, or barges)	
PTO – 39.4		\$ 233.00
	Rooftop Heliports	
PTO – 40	Permit to operate a rooftop heliport.	\$ 233.00
	Spraying or Dipping – Finish Application	
	Permit to conduct spraying or dipping operations utilizing flammable or combustible liquids or the application of combustible powders.	
PTO – 41	5000 square feet or less	\$ 461.00
PTO – 41.1	Each additional 5,000 square feet or fraction thereof	\$ 290.00
	Storage of Scrap Tires & Tire Byproducts	
	Permit to establish, conduct or maintain storage of scrap tires and tire byproducts that exceeds 2,500 cubic feet of total volume of scrap tires, and for indoor storage of tires and tire byproducts.	
PTO – 42		\$ 407.00



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GROUP	SPECIAL USE/ACTIVITY/OPERATIONS	FEE
	Temporary Membrane Structures & Tents Permit to operate an air-supported or temporary membrane structure Including tents and canopies:	
PTO - 43	400 - 699 square feet	\$ 116.00
PTO – 43.1	699 - 4,199 square feet	\$ 233.00
PTO – 43.2	Greater than 5,000 square feet	\$ 349.00
PTO – 43.3	Additional inspection time during normal business hours @ \$116.00 per ½ hour	\$ 116.00
PTO – 43.4	Additional inspection time after normal business hours @ \$233.00 per hour	\$ 233.00
	Overtime and weekend Inspections:	
PTO – 43.5	Three-hour minimum fee - \$699.00	\$ 699.00
	Extended Period of Use	
PTO – 43.6	Permit to extend the use of a tent, canopy or air supported structure for an additional 180 days. (1 Extension of use per structure)	\$ 233.00
	Tire-Rebuilding Plants	
PTO – 44	Permit to operate and maintain a tire rebuilding plant	\$ 407.00
	Waste Handling	
PTO – 45	Permit to operation of wrecking yards, junk yards and waste material-handling facilities	\$ 466.00
	Wood Products	
PTO – 46	Permit to store chips, hogged material, lumber or plywood in excess of 200 cubic feet	\$ 407.00
	Additional Permits	
PTO – 47	1. Production Facilities – Change use or occupancy or allow the attendance of a live audience, or for wrap parties.	\$ 466.00
PTO – 47.1	2. Pyrotechnics & Special Effects – Use of pyrotechnics special effects for the use of motion picture, television and commercial production.	\$ 466.00
PTO – 47.2	3. Live Audiences – Install seating for live audiences (production studios & sound stages)	\$ 233.00



RICHMOND FIRE DEPARTMENT PREVENTION SERVICES DIVISION

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FEE SCHEDULE EXHIBIT "A"

SECTION IV – PERMIT TO OPERATE - SPECIAL USES/ACTIVITIES/OPERATIONS

GROUP	SPECIAL USE/ACTIVITY/OPERATIONS	FEE		
PTO – 48	Temporary Assembly - Permit to assemble 1,000 or more persons in one location Fees include one (1) hour site plan review and one (1) hour site inspection A floor plan outlining but not limited to the following is required.			
PTO – 48.1	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> 1. Number of people expected to attend 2. Number of exits 3. Location of fire extinguishers 4. Location of tables & chairs 5. Location of stage </td> <td style="width: 50%; border: none;"> 6. Location of tents requires separate permit – PTO – 43 7. Location of cooking area(s) 8. Location of any open flames used for cooking or decorating </td> </tr> </table>	1. Number of people expected to attend 2. Number of exits 3. Location of fire extinguishers 4. Location of tables & chairs 5. Location of stage	6. Location of tents requires separate permit – PTO – 43 7. Location of cooking area(s) 8. Location of any open flames used for cooking or decorating	\$ 461.00
1. Number of people expected to attend 2. Number of exits 3. Location of fire extinguishers 4. Location of tables & chairs 5. Location of stage	6. Location of tents requires separate permit – PTO – 43 7. Location of cooking area(s) 8. Location of any open flames used for cooking or decorating			
PTO – 49	Christmas Tree Sales – Permit to operate a Christmas Tree lot.	\$ 407.00		
PTO – 50	Asbestos Removal – Permit to conduct asbestos removal operations.	\$ 233.00		
PTO – 51	Battery System Storage Permit to operate stationary lead-acid battery systems having liquid capacity of more than 50 gallons	\$ 233.00		
PTO – 52	Firework Aerial Display Permit to use fireworks, pyrotechnics outside. Inspections during normal work hours – (2.5 hours)	\$ 1,382.00		
PTO-52.1	<u>Additional inspection time during normal business hours @ \$ 116.00 per ½ hour</u>	\$ 116.00		
PTO-52.2	<u>Additional inspection time after normal business hours @ \$ 233.00 per hour</u>	\$ 233.00		
PTO-52.3	<u>Overtime and weekend inspections: Three hour minimum fee - \$ 699.00.</u>	\$ 699.00		
PTO -52.4	Set Piece Display	\$ 466.00		
PTO – 53	Model Rocket Permit to operate/launch motorized rockets (fees include ½ hour site inspection)	\$ 349.00		
PTO –53.1	Retail Sale	\$ 116.00		
PTO – 53.2	Youth Scouts/Troops	\$ 26.00		
PTO – 54	Temporary Water Supply Permit is required to use a temporary water supply for construction of residential projects.	\$ 233.00		
PTO – 55	Tire Storage & Scrap Tires Permit to store tires in excess of 1,000 cubic feet inside buildings (per Ch. 25 – CFC)	\$ 290.00		
PTO – 56	Change of Occupancy/Site Inspection or Miscellaneous Inspection A permit is required for a requested inspection for the change of occupancy including, but not limited to: Inspections conducted when required by Building Official, Planning, or other Governmental agency and where not elsewhere listed. Provides 1 ¼ hour site/inspection time.	\$ 290.00		



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SECTION V – NOTES

GROUP	NOTES	FEE
	Permits are non-transferrable and fees are non-refundable.	
	Failure to pay invoice fees within 30 days shall result in a 20 percent late payment charge.	
	In the case of multiple annual permits, permits may be issued for shorter periods and prorated on the basis of a 1/12 th charge for each month and portion thereof.	
N – 1	Failure to obtain operational permit	\$ 522.00
N – 2	Extended Period of Use Permit to extend the use of a permit for an additional 180 days	\$ 233.00