

**CITY OF RICHMOND**  
**Housing Advisory Commission**  
**Meeting**

**DATE: March 11, 2019**

**TIME: 3:30 p.m.**

**ADDRESS: 2400 Nevin Avenue, Richmond, CA 94804**

**This meeting is held in a building that is accessible to people with disabilities.**

**Commissioners**

**Tanise Smith  
Chair**

**Jaycine Scott  
Vice-Chair**

**Carol Hegstrom  
Secretary**

**John “JJ” Thorp**

**Preston Lam**

**Toni Autry**

**Vacancy**

**Ben Choi  
Council Liaison**

**AGENDA**

1. Call to Order and Pledge of Allegiance (1 min.)
2. Roll Call (1 min.)
3. Welcome and Meeting Procedures (1 min.) – *Individuals who would like to address the commission on matters not listed on the Agenda may do so under Open Forum. Please file a speaker’s card with the note taker prior to the commencement of Open Forum. Individuals, who want to comment on an individual item, please file a speaker’s card before the item is called. The standard amount of time for each speaker will be three minutes.*
4. Agenda Review and Adoption (4 min.)  
*The order in which items will be heard may be adjusted at this time. Items may be removed from the Agenda at this time.*
5. Approval of Minutes (1 min.)
  - January 14, 2019
6. Introduce Nannette Beacham, Executive Director
7. Announcements through the Housing Advisory Commission Chair (2 min.)
8. Executive Director’s Update
9. Housing Advisory Commissioners’ Reports (3 min.)
10. Presentations
11. Recommendations to the Housing Authority Board of Commissioners and/or Housing Advisory Commission.
  - a. ADOPT a resolution approving the purchase of evacuation chairs for Nevin Plaza not to exceed an amount \$18,372.14 - Richmond Housing Authority (Nanette Beacham/Mario Vaz 621-1309).
  - b. ADOPT a resolution removing former Richmond Housing Authority Acting Executive Director, Gabino Arredondo, and adding Richmond Housing Authority Executive Director, Nannette Beacham, as authorizing signatory on Mechanics Bank depository and checking accounts – Richmond Housing Authority (Nannette Beacham 621-1309).

At 4:30 p.m., any items remaining on the Agenda that require immediate attention may be moved to this time.

12. Open Forum (Limit to 3 minutes per person)
13. Old Business
  - a. Elevator Update (Status of Service Contract and New Elevator
  - b. Maintenance Work Order Update/When Did RHA Get Rid of Maintenance Staff
  - c. Update on Expenditures That Involve the HUD Settlement Money
14. New Business
  - a. Approval of Housing Advisory Commission Meeting Start Time
  - b. Items That Went Before the Commission

15. Next Scheduled Meeting

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date. The next meeting is scheduled for **Monday, April 8, 2019.**

16. Adjournment