RESOLUTION NO. 88-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND
AUTHORIZING STANDING CONTRACTS FOR AS-NEEDED PROJECT
MANAGEMENT SERVICES WITH THREE FIRMS FOR AN AMOUNT NOT TO
EXCEED $300,000 PER FIRM OVER A THREE YEAR PERIOD WITH OPTIONS TO
EXTEND FOR AN ADDITIONAL TWO-YEAR PERIOD

WHEREAS, the Richmond Engineering and CIP Department anticipates several public
capital improvement projects funded by various capital improvement funds, Measure funds,
bonds, and grants that will require the use of specialized project management services; and

WHEREAS, the project-by-project selection process for project management services can
take several months and involve substantial and inflated per-project consulting costs; and

WHEREAS, the Engineering and CIP Department has demonstrated that the use of a
pool of project management firms that have passed a competitive bidding process on an as-
nEEDED basis eliminates delay and costs associated with project-by-project bidding; and

WHEREAS, on September 4, 2018, the City issued a Request for Proposals for as-
nEEDED project management services through the City’s BidsOnline system; and

WHEREAS, seven project management firms submitted proposals; and

WHEREAS, a panel consisting of Yader A. Bermudez, Engineering and CIP Director,
Greg Hardesty, Park Superintendent and Dane Rodgers, Senior Engineer, reviewed and rated the
proposals; and

WHEREAS, the panel rated the firms on the basis of multiple criteria as outlined in the
Request for Proposals; and

WHEREAS, Richmond Business Enterprises received incentive points; and

WHEREAS, the firms selected are: Mack5, Ghirardelli and 4Leaf; and

WHEREAS, each service contract with an approved firm will be for an amount not-to-
exceed $300,000 over a three year period with the option to extend the contracts for two years; and

WHEREAS, these project management firms will provide as-needed services for a variety of
projects including pavement rehabilitation, curb & gutter and sidewalk rehabilitation, building
development, parks, concrete structures, traffic signal design, traffic calming and traffic safety
improvements, street light improvements, storm water drainage improvements, sanitary sewer
improvements, slope stabilization, pedestrian and bicycle improvements, streetscapes and
complete streets, railroad crossings, trails, and other public projects; and

WHEREAS, anticipated services include preparation of: environmental documents and
permitting, documents required by funding entities; field reviews and surveys, exhibits, public
presentations, project plans, specifications and cost estimates; project management; design
services during construction; record-keeping; and additional Public Works tasks related to
project management services; and

WHEREAS, firms on the list will be asked to submit proposals for particular projects, with
the best-qualified firm selected; and

WHEREAS, the Richmond Engineering and CIP Department will manage the contracts;

NOW, THEREFORE, BE IT RESOLVED that the City Council finds the above
recitals are true and correct and have served, together with the Agenda Report, as the basis for the
findings and actions set forth in this Resolution.
BE IT FURTHER RESOLVED that the City Council hereby authorizes the City Manager to execute and make amendments to the contracts as needed to facilitate the completion of the Projects.

BE IT FURTHER RESOLVED that the City Council designates the City Clerk as the custodian of the documents and other materials which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the City Clerk at the Richmond City Hall, 450 Civic Center Plaza, Richmond, California 94804.

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I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held November 20, 2018, by the following vote:

AYES: Councilmembers Choi, Martinez, Myrick, Recinos, Vice Mayor Willis, and Mayor Butt.

NOES: None.

ABSTENTIONS: None.

ABSENT: Councilmember Beckles.

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND
(SEAL)

Approved:

TOM BUTT
Mayor

Approved as to form:

BRUCE GOODMILLER
City Attorney

State of California }
County of Contra Costa : ss.
City of Richmond }

I certify that the foregoing is a true copy of Resolution No. 88-18, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on November 20, 2018.

Pamela Christian, Clerk of the City of Richmond