

PUBLIC ART ADVISORY COMMITTEE

Tuesday, May 8, 2018
450 Civic Center Plaza, 2nd Floor
Pt. Molate Conference Room
Richmond. CA 94804

MEETING MINUTES

Present: Jenny Balisle, Phillip Mehas, Tom Herriman, Gretchen Borg-Hillstead, Linda Kalin, and Jessica Parker

Absent: None

Staff: Michele Seville, Arts & Culture Manager

I. Chair Balisle called the meeting to order at 6:03 P.M.

II. Roll Call

III. Agenda Review and Acceptance

A discussion developed on the request to modify the agenda to consider Item VII as an action item, which Staff clarified could not be done without prior PAAC discussion and recommendation to the next meeting when action could be taken. Concern was expressed for the process given the time the ad hoc committee had spent on the item and the desire to move the item forward.

Motion by Committee Member Mehas, second by Committee Member Parker, and carried unanimously to accept the agenda, as submitted.

At 6:16 P.M. the PAAC adjourned to meet at John Toki's Studio at 642 Spring Street, Richmond for a site visit.

IV. Reconvene Meeting at John Toki's Studio for Site Visit and Review of Family Justice Center Sculpture

The PAAC reconvened at John Toki's Studio. Mr. Toki's submission was selected for the West County Family Justice Center competition. He explained the challenges involved with building the one-ton plus sculpture, presented samples of the materials, and explained how the sculpture would be fired, moved in pieces, and set up at the site. Given the technical difficulties of setting up and potentially removing such pieces, he stated that he will provide information as to how to put the sculpture together and take apart all of the pieces. In addition, he will identify all the materials needed to do so.

The PAAC thanked Mr. Toki for sharing the process. They reconvened in the Pt. Molate Room of City Hall at 7:46 P.M. after the studio visit.

V. Review and Acceptance of the April 4, 2018 Meeting Minutes

Motion by Committee Member Kalin, second by Committee Member Parker, and carried unanimously to continue the minutes of the April 4, 2018 meeting to the next meeting.

VI. Public Comment

There were no public comments.

VII. Presentation and Discussion on New Ordinance Establishing the PAAC as the Public Art Board

Staff explained that the new ordinance could be sent to the City Attorney for review along with the Policies & Procedures. She said that given the confusion many people within the City have over the name of the PAAC, it could make sense to have a name change to the Public Art Board.

Chair Balisle clarified that the ordinance had been created at Staff's request to clarify the situation, with the help of Dayna Holz, who had used the template for the Design Review Board to create the document to reflect the ad hoc committee's discussions and recommendations. The document had previously been reviewed by the PAAC and some adjustments had been made.

The PAAC reviewed the document and specific points were discussed, such as the allowable number of absences from meetings along with ethics training, which would help to clarify that the PAAC was a separate body from the Richmond Arts & Culture Commission (RACC).

VIII. Update on Public Art Policies & Procedures

Chair Balisle advised that there had been a number of people working on the Public Art Policies & Procedures (P&P) document, some with PCs and some with MACs, and to avoid problems, the ad hoc committee had selected Dayna Holz as the person to control the updates to the document. Dayna has a PC, which is most compatible with the City's IT equipment. It was also clarified that both Dayna Holz and Kate Sibley, as former PAAC members, had participated in the P&P process for some years, and would continue to be involved.

Chair Balisle identified the suggestion to divide the current document into a policies document and a procedures document. Given a number of factors, the ad hoc committee had unanimously decided not to do so at this time due to the amount of time it would take to rewrite the two documents. She summarized the

document and noted that more work would have to be done to clarify the procedures with respect to the developer obligation for public art and the associated review process.

IX. Update on Public Art Roster

Committee Member Parker highlighted the development of a Public Art Roster and how it would be used in the future, with an inclusive invitation to collect as many public artists as possible spreading a wide net with a subsequent screening and criteria process for submittals related to the developer obligation for public art.

Chair Balisle stated implementation and next steps would be pursued to create an instructional copy for recipients and a communications system with the artists.

X. Staff Report

The staff report had been included in the packet.

XI. Announcements

Staff stated that the North Richmond Block Party would be on May 11 and two members of the PAAC would be attending. Informational materials about the PAAC, RACC, and public art projects would be available for distribution.

The PAAC requested an ongoing agenda item of all the new approved developments in Richmond that would qualify for public art, and improved communications with the Planning Department were encouraged. A bi-monthly standing agenda item for updates on the City's capital improvement projects was also recommended.

XII. Adjournment

The meeting adjourned at 8:56 P.M.