



Richmond-Zhoushan Friendship Commission Meeting
April 9, 2018
1:00 p.m.
City Council Office

Minutes

- I. Welcome and Roll Call
Commissioners Matt Lewis, Jessica Yang Liu, James Lee, Leonard Berry; staff members Trina Jackson, Jim Matzorkis and Lucy Zhou; and City Council Liaison Eduardo Martinez
- II. Review of the minutes from the previous meeting
The minutes were reviewed
- III. Discuss 501c3 Status
 - a. Does the commission want to pursue re-establishment?
 - b. Does the commission want to reinstate the Friends of Zhoushan?
This item was tabled until the commission has an opportunity to hold a goal setting session in May
- IV. Update on teacher exchange program
Commissioner Peterson was absent. Commissioner Liu reported that PCC Education sent 15 students and 3 chaperones to China in April. PCC is working on sending a group of 100 students over the summer. Staff Jim Matzorkis reported that two teachers from WCCUSD are looking into participating in the teacher exchange. Commissioner Peterson will be asked to invite interested teachers to a commission meeting in June
- V. Discuss removing members who are no longer active or are unable to attend regular meetings.
All of the commissioners are interested in remaining on the commission. The commission will change the regular meeting schedule to accommodate the commissioners.
- VI. Set meeting scheduled with alternating day and night meetings
Effective June 11, 2018, the commission will meet at 4:00pm on the second Monday of the month.
- VII. Discuss development at Hilltop Mall and potential opportunities to increase tourism and business opportunities.

VIII. Consider inviting Hilltop Management to have a representative apply as a member of the Zhoushan Commission

Commissioner Lee indicated that Leslie Lundin from the Hilltop Mall Marketing Division was excited about collaborating with the commission. Hilltop Management plans on including an Asian focus on the development of the mall. A potential anchor business is Ranch 99. Management is soliciting developers and tenants. There is a goal of mixed use development at the site – theater, music venue, shops, restaurants and housing to revitalize the area.

Commissioner Lewis reported that Hilltop Management is looking to hire a tourism liaison; the commission should invite the new hire to a Zhoushan Commission meeting. He will follow up with Ms. Lundin about inviting a represented to attend the commission meetings.

IX. Other matters of interest

Commissioner Lewis asked the commission for volunteers to attend the brain storming session. Commissioners Lewis, Liu and Lee volunteered as subcommittee members; they will meet on May 14th at 10am at the Chamber of Commerce for brain storming session

There will not be a conference in China in 2018; only an expo, the commission will not travel to China in 2018. Commissioner Lewis reported that Visit Richmond will travel to China in 2018

X. The next meeting will be held on Monday, May 14, 2018 at 10:00am at the Richmond Chamber of Commerce.

XI. Adjourn