

RICHMOND, CALIFORNIA, April 5, 2017

The Special Meeting of the Richmond Rent Board was called to order at 4:02 PM.

ROLL CALL

Present: Rent Boardmembers Nancy Combs, Virginia Finlay, Emma Gerould, David Gray, Lauren Maddock.

Absent: None.

PUBLIC FORUM

Robert Keller spoke on behalf of 10 families who are facing a 100% rent increase and would like to take part in an appeal process regarding this case.

Peter Thelin also spoke on behalf of the 10 families who are currently facing a 100% rent increase and gave comments on Point San Pablo Yacht Harbor's floating homes.

CONSENT CALENDAR: NONE

RENT BOARD AS A WHOLE

D-1. The matter of welcome and introductions was presented by City Manager Bill Lindsay.

D-2. The matter to elect Chair and Vice Chair was led by City Manager Bill Lindsay. Discussion ensued. A motion made by Boardmember Finlay, seconded by Boardmember Maddock, nominated and elected Boardmember Gray as Chair by the unanimous vote of the Rent Board. A motion made by Boardmember Combs, seconded by Maddock, nominated Boardmember Gerould to serve as Vice Chair. A motion made by Boardmember Maddock, seconded by Boardmember Combs, elected Boardmember Gerould as Vice Chair by the unanimous vote of the Rent Board.

D-3. The matter to receive a presentation from the City Manager regarding the Richmond Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance and Rent Program was presented by City Manager Bill Lindsay. The presentation highlighted the following: adoption of Richmond Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance and its progress as of April 5th 2017; Rent Board budget to be established; Rent Program goals. Discussion ensued.

D-4. The matter to receive an update from Rent Program interim staff regarding progress to date in implementing the Richmond Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance and providing community education was presented by Administrative Chief Shasa Curl, Management Analyst Paige Roosa, and Management Analyst Gabino Arredondo. The presentation highlighted the following: community education workshops; the development of the Rent Program website; previously approved items by the City Council. Discussion ensued. The following speakers gave comments: Melvin Willis, Charles Oshinuga. No action required.

D-5. The matter to review and approve the Proposed 2017 Rent Program Transition Plan for establishing an independent department was presented by Administrative Chief Shasa Curl. The presentation highlighted a proposed timeline for receiving, approving, and publishing the FY 17-18 Budget and approving other items within the Proposed 2017 Rent Program Transition Plan. Discussion ensued. Chair Gray proposes discussing items D-5, D-6, and D-7 together. The Rent Board unanimously agreed.

D-6. The matter to approve the process and schedule for hiring the Rent Board Executive Director was presented by City Manager Bill Lindsay. Donna Newton, HR Personnel, made comments on the process for hiring the Rent Board Executive Director. Discussion ensued including Items D-5 and D-7.

D-7. The matter to discuss next steps which include establishing meeting schedule and Brown Act orientation was presented by Administrative Chief Shasa Curl, Management Analyst Paige Roosa. Discussion ensued with Items D-5 and D-6. A motion made by Boardmember Maddock, seconded by Vice Chair Gerould, approved the proposed 2017 Rent Program Transition Plan for establishing an independent department with the following amendments: re-poll for the next Rent Board meeting; work with Human Resources to compile questions for Executive Director; review Executive Director applications and discuss in closed session at next meeting; receive Brown Act training at next meeting; receive Executive Director compensation comparisons; receive fee study and interim budget concurrently at next meeting (if possible); staff will proceed with retaining interim staff; City Manager will proceed with professional services contracts outlined in Task G; proceed with timeline for adopting preliminary regulations for Rent Board approval in May; present process maps to Rent Board in May; proceed with community engagement timeline once Executive Director is hired.

ADJOURNMENT

There being no further business, the meeting
adjourned at 6:58 p.m.

Mariah Fairley, David Padilla
Staff Clerks

(SEAL)

Approved:

David Gray
Chair