

CITY OF RICHMOND
LIBRARY COMMISSION MINUTES
REGULAR MEETING
MAIN LIBRARY
MADELINE F. WHITTLESEY COMMUNITY ROOM
325 CIVIC CENTER PLAZA, RICHMOND, CA
January 14, 2014
6:30 P.M.

1) **Call to Order**

Commissioner Shoop moved to start the meeting without the Chairperson present; seconded by Commissioner Mtambuzi. Motion passed by all commissioners in attendance. Absent: Mosqueda and Weems.

The meeting was called to order at 6:37 p.m.

2) **Roll Call**

Library Commissioners Kavaragu Mtambuzi, Maude DeVictor, and Ron Shoop were in attendance. Chairperson Tyrone Weems arrived later. Commissioner Chloe Mosqueda was absent. Also in attendance was Katy Curl, Library and Cultural Services Director.

3) **Public Comment**

There were no public comments made at this meeting.

4) **Presentations**

The library's newest program launching this week, *Discover & Go*, was presented to the commission by Librarian Catherine Ortiz. Written details of the program with step-by-step instructions, along with a bookmark were provided at the meeting.

5) **Approval of Order of Agenda**

Commissioner Shoop moved to approve the order of the agenda as presented; seconded by Commissioner DeVictor. Motion passed by all commissioners in attendance. Absent: Mosqueda.

6) **Consent Calendar**

Commissioner Shoop moved to approve the November 19, 2013 Meeting Minutes; seconded by Commissioner DeVictor. Motion passed by all commissioners in attendance. Absent: Mosqueda

7) **Discussion/Action**

- a. **Possible Subcommittees** (Commissioners): Appreciation/recognition for various supporters
- b. **Subcommittee Report** (Commissioners Weems and Shoop): Recruiting bookstore to Richmond. Clarification was made at the meeting confirming that there is no official bookstore subcommittee formed.

Purpose of Subcommittee: Discussion followed regarding the Brown Act and its regulations surrounding forming subcommittees. Discussion continued and agreed that a temporary general community outreach category would be better suited for the library commission.

Formation of Subcommittee: Commissioner Shoop moved to approve of a subcommittee specifically charged with community outreach; seconded by Commissioner Mtambuzi. Motion passed by all commissioners in attendance. Absent: Mosqueda.

Length of Subcommittee: Commissioner Mtambuzi made motion for the commission to vote on a six (6)-month term for the subcommittee; seconded by Commissioner Shoop. Commissioners Shoop, Mtambuzi and Weems voted in favor. Motion passed; Opposed: DeVictor; Absent: Mosqueda.

Members of Subcommittee: Commissioner Shoop moved that Chairperson Weems and Commissioner DeVictor be the two commissioners to participate in the subcommittee; seconded by Commissioner Mtambuzi. Motion passed by all commissioners in attendance. Absent: Mosqueda.

8) **Director's Report – December 2013**

Library and Cultural Services Director Katy Curl provided the Director's Report. The Library Director also provided several hand-outs at the meeting:

- Memorandum dated 01/09/14 regarding "News From the Capitol, Governor Brown Releases 2014-15 Budget Proposal: \$3.3 Million for CLA's major library broadband proposal"
- The Richmond Public Library Foundation's upcoming event dated 02/13/14 of The 2014 Lecture and Debate Series titled, "Ancient Africans in the Americas Before Columbus"
- Draft Publication from *Building Blocks for Kids Collaborative* dated November 2013 titled, "Community Connections: A Road Map for Advancing Digital Literacy and Access in Richmond's Iron Triangle"

9) **Reports for Information**

The following reports were received and filed with no additional discussion:

- a. Library Reports
 - i) Teen Services Report
 - ii) Branches Report
 - iii) Outreach and Activities in Richmond Schools/Upcoming Events
- b. Reports from Supporting Organizations
 - i) LEAP Monthly Report

10) **Commission Member Information Items**

Commissioner DeVictor advised of the closing of an Islamic mosque and school. She suggested that the Islamic community need support and education.

Commissioner DeVictor referred to the memorandum dated 01/10/14 provided by Young Adult Librarian Angela Cox regarding *Outreach and Activities in Richmond Schools/Upcoming Events*. Specifically referring to the Poetry Writing Workshops, the commissioner requested that once the poetry is published, the library provide copies to the juvenile detention center.

Commissioner Shoop advised that he would be leaving a donation for review of a study guide, six (6) CDs and a series of lectures on the subject of climate change.

11) **Agenda Building**

Commissioner DeVictor requested more information on the Richmond Arts & Culture Commission's poster seen in the library of "The American Teenager Project Richmond, Unlock the Talk" held at the Richmond Art Center, January 11th through March 7, 2014.

Coordination of in-house training from the California Public Library Advocates (CPLA), formerly California Association of Library Trustees and Commissioners (CALTAC), was requested by Commissioner DeVictor. The commission requested that Executive Secretary Lisa Carter poll the commission and provide a date for the training.

12) **Date and Time of the Next Meeting:** March 11, 2014 (2nd Tuesdays) at 6:30 p.m. in the Madeline F. Whittlesey Community Room.

13) **Adjournment:** Meeting adjourned at 7:57 p.m.

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