



CITY OF RICHMOND  
LIBRARY COMMISSION AGENDA  
REGULAR MEETING  
MAIN LIBRARY  
MADELINE F. WHITTLESEY COMMUNITY ROOM  
325 CIVIC CENTER PLAZA, RICHMOND, CA  
May 10, 2016  
6:30 P.M.

**MEETING  
SCHEDULE**

**Bi-monthly, odd months:**  
January, March, May, July,  
September and November  
**2<sup>ND</sup> TUESDAYS**

**Library Commission Members:** Tyrone Weems, Chairperson;  
Chloe Mosqueda; Suzanne Gordon; David Duer and Cordell Hindler  
Eduardo Martinez, City Council Member Liaison

1) **Call to Order**

2) **Roll Call**

Members: Weems (chair), Mosqueda, Gordon, Duer and Hindler

3) **Welcome and Meeting Procedures**

*Individuals who would like to address the Library Commission on relevant matters not listed on the agenda or on Department Reports for Information items not pulled for discussion, may do so under Open Forum.*

*Public comment may be made on agenda items when the item is discussed.*

*The standard amount of time for each speaker, in either instance, will be three (3) minutes.*

4) **Agenda Review**

*Individual items may be removed from Department Reports for Information for discussion, explanation, or continuance to a future meeting. In addition, the order in which items will be heard may be adjusted at this time.*

5) **Open Forum**

*Issues brought to the attention of the commission in Open Forum cannot result in discussion or action at this meeting.*

6) **Approval of Minutes**

- a. Approval of January 12, 2016 Meeting Minutes (Weems, Gordon, Duer, Mosqueda)
- b. Approval of March 8, 2016 Meeting Minutes (Weems, Duer, Hindler)

7) **Department Reports For Information**

*Unless items were pulled for discussion during Agenda Review, all reports are considered received and accepted by the commission requiring no further action.*

- a. Adult, Teen and Children Services
- b. Circulation Statistics
- c. Director's Report

- 8) **Presentations, Discussions and Action Items, etc.**  
*Following discussion of each item, the commission may vote to make recommendations to staff or to the City Council.*
- a. Introduction of New Staff (Katy Curl)
  - b. **Presentation: Summer Reading Programs 2016** (Sandra Stewart) *no attachment*
  - c. **Presentation: Richmond Tool Library** (Kiana Ward and Guadalupe Morales)
  - d. Fiscal Year 2016-17 Budget Preparation Update (Katy Curl)
  - e. Richmond Public Library Policy Manual; Loan Limits, Loan Periods, Fines and Fees (Katy Curl)
- 9) **Items of Interest to the Commission and Announcements**  
*Commissioners or Library staff may make announcements regarding the Library, Library Commission, Friends of the Richmond Public Library, Richmond Public Library Foundation, or other relevant activities of interest to the commissioners and the community.*
- 10) **Agenda Setting for Next Meeting and Future Topics**
- a. **Presentation: Richmond Promise** a community wide College Scholarship Fund and College Success Program, Jessie Stewart, **MCRP**, Executive Director
  - b. Commission Planning for 2016/17
- 11) **Adjournment**

**NEXT MEETING:** (2<sup>nd</sup> Tuesdays) July 12, 2016 meeting at 6:30 p.m. in the Madeline F. Whittlesey Community Room.

*As presiding officer, the Library Commission Chair has the authority to preserve order at all Library Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.*

*Any documents produced by the City and distributed to the Library Commission regarding any item on this agenda will be made available at the Richmond Public Library located at 325 Civic Center Plaza, Richmond, California during normal business hours.*

***This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date.***