

*These minutes are considered approved based on lack of quorum and only two commissioners remaining from those present at the September 8, 2015 meeting.
Commissioners Maude DeVictor, Kavaragu Mtambuzi and Ron Shoop's terms all expired July 2015.*

CITY OF RICHMOND
LIBRARY COMMISSION MEETING MINUTES
REGULAR MEETING
MAIN LIBRARY
MADELINE F. WHITTLESEY COMMUNITY ROOM
325 CIVIC CENTER PLAZA, RICHMOND, CA
September 8, 2015
6:30 P.M.

- 1) **Call to Order:** The meeting was called to order at 6:41 p.m.
- 2) **Roll Call:**
Present: Chairperson Tyrone Weems, Ron Shoop and Kavaragu Mtambuzi. Also in attendance was Library & Cultural Services Director Katy Curl.
Absent: Maude DeVictor and Chloe Mosqueda.
- 3) **Public Comment:** None.
- 4) **Approval of Order of Agenda:** Commissioner Shoop moved to approve the order of the agenda with no changes; item seconded by Commissioner Mtambuzi. Motion passed by all in attendance (Weems, Shoop and Mtambuzi). Absent: Mosqueda.
- 5) **Presentation**
 - a. **Teen Summer Reading Game and Skateboard Program** (Angela Cox): Teen Services Librarian Angela Cox presented to the commission on these items. “Read Between the Lines” was the theme for this year’s summer reading game. Ms. Cox reported that teen summer reading participation numbers are going down. With the vast number of parks in Richmond/its shoreline, Commissioner Mtambuzi suggested tying in to the health and wellness element to a reading program to garner more teen interest and getting teens outdoors. Chairperson Weems suggested consulting or partnering with the group “Yes Families” as they have experience doing family camps and other camps during the summer. Commissioner Shoop offered the idea of literary/book club camps for consideration.

Ms. Cox advised that the Skateboard Program is not just a recreational program, but also educational. The Exploratorium’s mobile interactive van and a U.C. Berkeley professor (who is also a skateboarder himself) were on hand to explain the concepts related to physics and skateboarding. Ms. Cox showed a video Public Service Announcement-style presentation used to promote the event.

Commissioners suggested a photo be taken of all participants, along with a thank you card, and provided to those who helped facilitate the program in appreciation of their support.

- b. California State Library Career Online High School (COHS) Pilot Project (Sherry Drobner): Literacy Program Manager Sherry Drobner presented this item to the commission. Ms. Drobner also provided hand-outs at the meeting. Discussion was held regarding the benefits of the online program; California State Library funding scholarships for the program; Library/LEAP being required to match the number of scholarships offered by the state; student qualifications for admittance; and soliciting monetary donations from businesses in the community.
- 6) **Consent Calendar**
Approval of April 14, 2015 Meeting Minutes: Commissioner Shoop moved to approve the minutes from the April 14, 2015 meeting; seconded by Commissioner Mtambuzi. Motion passed by all in attendance (Weems, Shoop and Mtambuzi). Absent: Mosqueda.
- 7) **Discussion/Action**
- a. Materials weeding/general discussion (Katy Curl): In addition to the hard copied report provided to the commission in their agenda packets, the Library Director spoke to the commission on the history of the library's past weeding practices and its current activity. Ms. Curl also discussed the library's relationship with vendor Internet Archive, the vendor the library uses to archive the library's current discarded books. The Library will invite Internet Archive to present at a future Library Commission meeting.

ITEMS 7b and 7c PREPARED FOR MAY COMMISSION MTG. PROVIDED AS INFORMATION ONLY:

- b. Subcommittee Report (Commissioners Shoop (lead); Mtambuzi) Report concerning a possible workshop by writing specialist Karen Benke
 - c. Richmond Public Library to inform "Resource and Referral Service Providers" to include our library system as a library resource (Commissioner DeVicor; Katy Curl)
- 8) **Director's Report**: The Library Director provided a brief overview of the previously provided hard copied Director's Report from the agenda packet. Topics reviewed were: the completed West Side branch roof replacement; the planned reopening party for West Side; current ADA upgrade construction work being performed on the restrooms at the main branch; update on the book van, newly named "**Words on Wheels**" (**WOW**); funding provided by the Friends of the Richmond Public Library; update on the California Legislative and Advocacy Committee; and Library Commissioner recruitment efforts.
- 9) **Department Information Reports**: The following reports were received and filed with no additional discussion.
- a. Adult, Teen and Children Services
 - b. Branches
 - c. Circulation Statistics

- 10) **Commission Member Information Items**: No comments were made on this item at the meeting.
- 11) **Agenda Building for Future Meetings**
Pen Pal Campaign Update (Commissioner Weems): The Library Director suggested that the best time to coordinate this effort with Children's staff is in the near future to coordinate with their summer reading programming.
- 12) **Date and Time of the Next Meeting**: (2nd Tuesdays) November 10, 2015 meeting at 6:30 p.m. in the Madeline F. Whittlesey Community Room.
- 13) **Adjournment**: The meeting adjourned at 8:17 p.m.

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