

**MEETING  
SCHEDULE**

**Bi-monthly, odd months:**  
January, March, May, July,  
September and November  
**2<sup>ND</sup> TUESDAYS**

CITY OF RICHMOND  
LIBRARY COMMISSION AGENDA  
REGULAR MEETING  
MAIN LIBRARY  
MADELINE F. WHITTLESEY COMMUNITY ROOM  
325 CIVIC CENTER PLAZA, RICHMOND, CA  
May 12, 2015  
6:30 P.M.

- 1) **Call to Order** 6:30 p.m.
- 2) **Roll Call** 6:30 p.m.  
Members: Weems (chair), Shoop, DeVictor, Mtambuzi and Mosqueda
- 3) **Public Comment** 6:32 p.m.  
*Anyone wishing to address the Library Commission on any item on the agenda, or within the purview of the Commission may do so at this time. Each speaker will be permitted to speak only once and comments will be limited to a total of three (3) minutes, or at the Chairperson's discretion.*
- 4) **Approval of Order of Agenda** 6:35 p.m.  
*The Commission will first determine whether to move items on the agenda to "action" or "information" to the Consent Calendar. Items on the Consent Calendar are voted on in one motion as a group. "Information Items" are not discussed or acted upon at the Commission Meeting unless they are moved to "Action" or "Consent."*
- 5) **Presentation** 6:40 p.m.
  - a. Children's Summer Reading Game and Reading Heroes (Christina Nypaver)
  - b. Teen Summer Reading Game and Skateboard Program (Angela Cox)
- 6) **Consent Calendar** 7:10 p.m.  
Approval of April 14, 2015 Meeting Minutes
- 7) **Discussion/Action** 7:15 p.m.
  - a. Subcommittee Report (Commissioners Shoop (lead); Mtambuzi)  
Report concerning a possible workshop by writing specialist Karen Benke
  - b. Richmond Public Library to inform "Resource and Referral Service Providers" to include our library system as a library resource (Commissioner DeVictor; Katy Curl)
  - c. Library Commission Recruiting (all commissioners)
- 8) **Director's Report** 7:35 p.m.

**Cancelled due to lack of quorum**

- 9) **Department Information Reports for April 2015** **7:45 p.m.**  
*Reports for information will be considered received and filed unless a Commissioner moves the item to the Action Calendar for discussion during Approval of the Order of the Agenda or during consideration of the Consent Calendar.*
- a. Adult Services
  - b. Teen Services
  - c. Circulation and Acquisitions
  - d. Branches
  - e. Circulation Statistics
  - f. LEAP Services
- 10) **Commission Member Information Items** **7:45 p.m.**  
*An opportunity for members of the Commission to present brief factual information, announcements, place items on agenda building for future meetings, or to request information from the Library Director – Option to keep a separate “Agenda Building” item that allows discussion.*
- 11) **Agenda Building for Future Meetings** **7:55 p.m.**  
Pen Pal Campaign Update (Commissioner Weems)
- 12) **Date and Time of the Next Meeting:** (2<sup>nd</sup> Tuesdays) July 14, 2015 **8:00 p.m.**  
meeting at 6:30 p.m. in the Madeline F. Whittlesey Community Room.
- 13) **Adjournment** **8:00 p.m.**

***Notice:** Members of the public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on an issue which is not on this agenda, when the Chair asks if there is any “**Public Comment,**” you may address the Commission at this time. Please limit your comments to three minutes or less.*

*As presiding officer, the Library Commission Chair has the authority to preserve order at all Library Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.*

*In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Library at 510-620-6555. Requests must be made as early as possible and at least one-full business day before the start of the meeting.*

*Any documents produced by the City and distributed to the Library Commission regarding any item on this agenda will be made available at the Richmond Public Library located at 325 Civic Center Plaza, Richmond, California during normal business hours.*