

CITY OF RICHMOND  
LIBRARY COMMISSION MINUTES  
**SPECIAL MEETING**  
MAIN LIBRARY  
MADELINE F. WHITTLESEY COMMUNITY ROOM  
325 CIVIC CENTER PLAZA, RICHMOND, CA  
January 20, 2015  
6:30 P.M.

- 1) **Call to Order:** The meeting was called to order at 6:43 p.m.
- 2) **Roll Call:** Library Commissioners in attendance were Chairperson Tyrone Weems, Commissioners Ron Shoop, and Chloe Mosqueda. Commissioner Kavaragu Mtambuzi arrived later. Also in attendance was Library and Cultural Services Director Katy Curl. Commissioner Maude DeVictor was absent.
- 3) **Election of Library Commission Chair:** Commissioner Shoop nominated Tyrone Weems as Library Commission Chairperson for a second term to serve for one year; seconded by Commissioner Mosqueda. Motion passed by all in attendance (Weems, Shoop and Mosqueda). Absent: Mtambuzi and DeVictor.
- 4) **Public Comment:** There were no public comments made at this meeting.
- 5) **Approval of Order of Agenda:** Commissioner Shoop moved to approve the order of the agenda with no changes; item seconded by Commissioner Mosqueda. Motion passed by all in attendance (Weems, Shoop and Mosqueda). Absent: Mtambuzi and DeVictor.
- 6) **Presentations**  
**California Library Association (CLA) Advocacy and Legislative Committee Update Presentation:** Katy Curl, Library and Cultural Services Director provided the staff report for this item. In addition to the hard-copy report previously provided in the Library Commission packet, the Library Director spoke of the state's Library Budget, and the "**Day In The District**" visit (made by individual appointment) to Assemblymember Tony Thurmond's district office in the Bay Area. The goal would be to meet and build a relationship with the legislator in his local district office. Ms. Curl advised the commission that the California Library Association provides **talking points** that cover key library/literacy topics for discussion with the Assemblymember. The Library Director also advised that Congressman Mark DeSaulnier has opened a district office at the City of Richmond's Civic Center, located at 440 Civic Center Plaza, 2<sup>nd</sup> floor, in January. Also discussed was the subject of term limits of legislators.

- 7) **Consent Calendar**  
Approval of November 10, 2014 Meeting Minutes: Commissioner Shoop moved to approve the November 10, 2014 Meeting Minutes: seconded by Chairperson Weems. Motion passed by all in attendance (Weems, Shoop, Mosqueda and Mtambuzi). Absent: DeVictor.
- 8) **Discussion/Action**  
Contra Costa County Library Board of Directors representation information (Commissioner Shoop): Commissioner Shoop advised that this item has been discussed in the past. For those who choose to attend the meetings, just attend and advise that you are attending as a Richmond Public Library Commission non-voting delegate. You may also be a member of the public, approved by the commission, or you may be a commission member yourself and attend. You are more than welcome to make comments as they would love to hear what is going on in the outside world.
- 9) **Director's Report – November and December 2014**  
 Katy Curl provided the staff report for this item. In addition to the hard-copy report previously provided in the Library Commission packet, she advised the commission of pending roof repair work at the West Side Branch, and Americans with Disabilities Act (ADA) code upgrade construction work to be performed in the main Library's restrooms. Also, discussion of the subject of two new free e-book services launched: 1) Enki (providing more e-book titles to our customers), and 2) Internet Archive (where discards will be sent, scanned and archived).
- 10) **Reports for Information:** The following reports were received and filed with no additional discussion.
- a. Library Reports for November and December 2014
    - i) Adult and Teen Services
    - ii) Circulation and Acquisitions
    - iii) Branches
    - iv) Circulation Statistics
  - b. Reports from Supporting Organizations
    - i) LEAP Services
- 11) **Commission Member Information Items:**  
 Chairperson Weems spoke on the topic of a new program in the WCCUSD called **One-to-One** where each student (grades 4 through 12) will be receiving a tablet. Middle and high school students will be allowed to take the tablets home. The project is proceeding.
- Commissioner Mosqueda advised the commission of the upcoming Northern California Branch of the International Dyslexia Association (NCBIDA) Dyslexia (and those with learning differences) conference. It will be held in AT&T Park in March. Information will be forward to department Executive Secretary Lisa Carter for dissemination.

12) **Agenda Building for Future Meetings**  
The subject of “e-week” was brought up by Chairperson Weems for future dialogue by the commission.

13) **Date and Time of the Next Meeting:** (2<sup>nd</sup> Tuesdays bi-monthly)  
The next meeting is scheduled on March 10, 2015 at 6:30 p.m. in the Madeline F. Whittlesey Community Room.

Commissioner Mtambuzi advised that she will be absent from the March 10, 2015 meeting. Library Department Executive Secretary Lisa Carter will also be absent from the March 10<sup>th</sup> meeting.

14) **Adjournment:** The meeting adjourned at 7:40 p.m.

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