

CITY OF RICHMOND
LIBRARY COMMISSION MINUTES
REGULAR MEETING
MAIN LIBRARY
MADELINE F. WHITTLESEY COMMUNITY ROOM
325 CIVIC CENTER PLAZA, RICHMOND, CA
March 11, 2014
6:30 P.M.

- 1) **Call to Order:** Commissioner Shoop moved to start the meeting in the absence of Chairperson Weems; seconded by Commissioner Mosqueda. Motion passed by all commissioners in attendance (Shoop, DeVictor, Mtambuzi and Mosqueda). Absent: Weems.

The meeting was called to order at 6:38 p.m.

- 2) **Roll Call:** Library Commissioners Ron Shoop, Maude DeVictor, Kavaragu Mtambuzi and Chloe Mosqueda were in attendance. Chairperson Tyrone Weems arrived later. Also in attendance was Katy Curl, Library and Cultural Services Director.
- 3) **Public Comment:** There were no public comments made at this meeting.
- 4) **Presentations:** Regarding the agenda item *Presentation on Richmond Public Library's Institute of Museum and Library Services (IMLS) National Leadership Grant (NLG) Application: Digital Health Literacy Project submitted February 3, 2014 and additional library collaboration on the City's Internet Access for Richmond Residents Project as presented to Richmond City Council on February 25, 2014*, Katy Curl, Library and Cultural Services Director presented this item to the commission. The Library Director also provided bound copies of the report at the meeting.
- 5) **Approval of Order of Agenda:** Commissioner Shoop moved to approve the order of the agenda as presented; seconded by Commissioner DeVictor. The order of the agenda was approved by all in attendance (Shoop, DeVictor, Mtambuzi, Mosqueda and Weems).
- 6) **Consent Calendar:** Commissioner DeVictor moved to approve the January 14, 2014 Meeting Minutes; seconded by Commissioner Shoop. Motion passed by all commissioners in attendance (Shoop, DeVictor, Mtambuzi, Mosqueda and Weems).
- 7) **Discussion/Action:**

Community Outreach Subcommittee Report (Commissioners Weems and DeVictor):
No action has been taken by the subcommittee; item continued until the next meeting.
- 8) **Director's Report – 03/11/14:** Library and Cultural Services Director Katy Curl presented the Director's Report. Ms. Curl recapped most of the key items previously submitted to the commission in the agenda packet. The category of items previously submitted were: 1) City Council Items, 2) Budget Update, 3) Book Van Update, 4) Legislative and Advocacy Update, and 5) the Public Library Broadband Initiative. The

Library Director also discussed the status of current vacancies including provisional appointments within the Library.

- 9) **Reports for Information:** The following reports were received and filed with no additional discussion:

- a. Library Reports
- i) Teen Services Report
 - ii) Branches Report
 - iii) Adult and Access Services Report

- 10) **Commission Member Information Items:** Commissioner DeVactor advised of a Veteran's Resource Fair on April 14th. She asked for participation from the commissioners.

Commissioner DeVactor also advised of a Read-along Program for High Risk Kindergarteners. She expressed concern for cultural sensitivity pertaining to the content of what is being read.

- 11) **Agenda Building:** Commissioner Weems spoke of possibly hosting a meeting to help reach out to the community.

Commissioner Mosqueda inquired if the Library has hosted in the past, or will host in the future events regarding learning disabilities, for example, Dyslexia. The Library Director advised that she contact Library staff directly for further information.

Commissioner DeVactor requested Library staff request a response from City Councilmember Jim Rogers regarding his position as the Library Commission's Council Liaison.

The Library Director spoke of Library staff looking to review the Library's Fines and Fees Policy. She stated a discussion should be held with the Library Commission before the policy is to be presented to the City Council.

Commissioner Shoop discussed Senator Mark Desaulnier's Major Library Construction Bond Measure and questioned if it passes, would it impact the Library and the bookmobile. The Library Director advised that she would provide updates on this item as part of her Director's Reports to the commission.

- 12) **Date and Time of the Next Meeting:** (2nd Tuesdays-bi-monthly) May 13, 2014 meeting at 6:30 p.m. in the Madeline F. Whittlesey Community Room

- 13) **Adjournment:** Meeting adjourned at 7:34 p.m.

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