

RESOLUTION NO. 97-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA, AUTHORIZING THE EXTENSION OF THE POOL OF PERFORMANCE AUDITORS TO CONDUCT INTERNAL AUDITS OF CITY DEPARTMENTS FOR AN AMOUNT NOT TO EXCEED \$90,000 PER FIRM FOR A TWO-YEAR TERM JULY 2013 THROUGH JUNE 2015 WITH AN OPTIONAL TWO-YEAR TERM FROM JULY 2015 THROUGH JUNE 2017 FOR AN AMOUNT NOT TO EXCEED \$90,000

WHEREAS, during the past seven years, the City has utilized professional services for independent reviews of City operations as part of its ongoing internal audit program; and

WHEREAS, in February 2012, the City issued a Request for Qualifications (RFQ), with 25 firms receiving the RFQ and twelve firms submitting responses; and

WHEREAS, the twelve responses that the City received were reviewed by a panel consisting of two Finance Department representatives and one City Attorney's Office representative; and

WHEREAS, in evaluating the proposals, the panel considered (1) the qualifications of the identified project manager and project team; (2) the relevant experience and strengths of each firm; and (3) overall pricing; and

WHEREAS, five proposals were unanimously recommended for inclusion in the pool by the panel, finding that all have the expertise to perform the work required; and

WHEREAS, the five firms selected were:

- Sjoberg Evashenk Consulting Inc.
- Pun & McGeady,
- Burr Pilger Mayer (BPM)
- Municipal Resource Group LLC
- Kevin W. Harper CPA & Associates and

WHEREAS, each contract with an approved firm would be for an amount not-to exceed \$90,000 over the two year term from July 2013 through June 2015; and

WHEREAS, each contract with the firm will also have an option to extend two years for an amount not to exceed \$90,000 over the option years term of July 2015 through June 2017.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Richmond, California, hereby approves the extension of the aforementioned list of internal auditors to fiscal year 2013-14 and 2014-15 for the purpose of conducting performance audits of City departments as directed by the City Council and authorize that the contracts be executed with each firm for an amount not to exceed \$90,000 per firm for the contract term of July 2013 through June 2015.

BE IT FURTHER RESOLVED, that the City Council of the City of Richmond, California, also authorizes that each contract with a firm include a two year option for an amount not to exceed \$90,000 over the option years term of July 2015 through June 2017.

I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held October 15, 2013, by the following vote:

AYES: Councilmembers Beckles, Butt, Myrick, Rogers, and Mayor McLaughlin.
NOES: None.
ABSTENTIONS: None.
ABSENT: Councilmembers Bates and Vice Mayor Boozé.

DIANE HOLMES
CLERK OF THE CITY OF RICHMOND
(SEAL)

Approved:

GAYLE MCLAUGHLIN
Mayor

Approved as to form:

BRUCE GOODMILLER
City Attorney

State of California }
County of Contra Costa } : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 97-13**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on October 15, 2013.