



Richmond-Zhoushan Friendship Commission Meeting

January 13, 2021

4pm via Zoom

MINUTES

I. Welcome and Roll

Present: Commissioners Sara Zhao, Alex Golovets, Margaret Lee, Eric Peterson, Joseph Kong and staff members Lucy Zhou and Trina Jackson

II. Review and approve minutes from previous meeting(s). The minutes were reviewed by the commission. Margaret Lee made a motion to approve the minutes. Eric Peterson seconded the motion. The minutes were approved as written.

III. Treasurer's Report

- Committee raised funds - \$288.71
- City allocated funds - \$1,000

IV. Words of condolences in honor of Mr. Jim Matzorkis

Chair Zhao led the commission in a minute of silence. Once it is safe, the family will hold a memorial for friends and colleagues. Lucy will keep the commission informed. Trina reported that KCRT is creating a video tribute to Jim by using the clips submitted for his retirement.

Link to Obituary: <https://obits.cleveland.com/obituaries/cleveland/obituary.aspx?n=james-constantine-matzorkis&pid=197358484&fhid=2611>

V. Reports from subcommittees

- Education - Commissioners are invited to attend the school board meeting to express for support to keep the Mandarin School in Richmond. They are working to get students back into school once the county is in the red tier.
- Economic - No report
- Tourism – No report

VI. Pending Old Business

- Discuss planning a video conference with Zhoushan officials to communicate about the challenges that both municipalities are having and how it impacts our sister city relationship.
 - i. Suggested date and time – Lucy will contact Jason to share the commission’s ideas. She will also request a meeting between the commission and Zhoushan officials for consideration.
 - ii. Topics of interest – Kong received requests from China to arrange virtual English classes for students. He will keep the commission informed on updates.

VII. New Business

No new business

VIII. Other matters of interest

- Develop a budget to use the city allocated funds prior to the end of the fiscal year
- Alex was invited to consider serving on one of the three subcommittees: Education, Economic Development and Tourism. He will inform the commission of his decision.

IX. Schedule the next meeting - February 10th at 4pm

X. Adjourn