



Richmond-Zhoushan Friendship Commission Meeting
Minutes
November 18, 2019
4:00pm to 5:00pm
Shimada Room, Richmond City Council Chamber

- I. Welcome and Roll Call
 - a. Commissioners Joseph Kong, Stanley Li, Matthew Lewis, Eric Peterson, Sara Zhao and Alexander Golovets
 - b. Guests Margaret Lee & Kathy Wang (assistant to Joseph Kong)
 - c. Staff Lucy Zhou and Trina Jackson and Councilmember Eduardo Martinez
- II. Review and approve minutes from previous meeting(s) – A motion was made by Eric Peterson to approve the minutes and seconded by Joseph Kong. The vote was unanimous.
- III. Treasurer's report
 - a. Committee raised funds - \$288.71, per the October statement.
 - b. City allocated funds - \$1,000
- IV. Reports from subcommittees
 - a. Education –
 - i. Eric Peterson reported that a visitor from China, Mr. Wong, will help set up exchange programs for Richmond Youth. A promotional video is being created to attract students to the program. Students in the school district that have participated will give testimonials of their experience.
 - ii. The subcommittee is working on scheduling a visit from Superintendent Thurmond to the Mandarin School.
 - iii. They are trying to keep the school in Richmond and are potentially looking at the Adams Middle School site because the Mandarin School is growing. There is also an option to move to the Portola site in El Cerrito, but they would prefer to stay in Richmond. The decision is left to the WCCUSD Board.
 1. Councilmember Martinez mentioned the possibility of using the Alvarado Campus. The barriers are the fact that the adult school is currently at the site and the cost of preparing the campus for elementary school.
 - b. Economic Development – no report. Comments from Matthew Lewis included inviting Leslie Lundin and staff to join the Commission. He will reach out to them. There were also comments about the Residents Inn (Hilton product) being in the approval process of having a location at Hilltop Mall.

- c. Tourism – Staff Jackson provided information about the chair of the Shimada Commission meeting with Shimada officials to introduce the idea of a business exchange and begin coordinating the 2020 Ambassador Program.
- V. Pending old business
 - a. Letter to Zhoushan expressing gratitude for hospitality at the conference
 - i. Jackson will follow up with Jim Matzorkis
 - b. Letter to the Mayor in support of reappointments to the commission
 - i. Jackson indicated that an email was sent to Mayor Butt on behalf of the Commission in support.
- VI. Other matters of interest
- VII. Schedule the next meeting
 - a. Chair Zhao made a motion to change the meeting date to the second Wednesday of the month at 4pm. Seconded by Joseph Kong and approved unanimously. The next meeting will be held on December 11th at 4pm.