



City of Richmond Design Review Board **AGENDA**

Wednesday, April 8, 2020 at 6:00 pm
Council Chambers, Community Services Building,
440 Civic Center Plaza, Richmond CA 94804

ALL DESIGN REVIEW BOARD MEMBERS, STAFF, AND PUBLIC WILL PARTICIPATE VIA TELECONFERENCE

COMMUNICATION ACCESS INFORMATION: This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date.

Roll Call	Jonathan Livingston, Chair Jessica Fine Karlyn Neel	Kimberly Butt Michael Hannah	Brian Carter Macy Leung
Introductions	Introduction of staff members and other guests.		
Approval of Minutes	From the meeting held on March 11, 2020.		
Approval of Agenda	At the discretion of the Chair, items on the agenda may be heard in an order different from that which appears on the agenda.		
Meeting Procedures	Members of the public attending a Design Review Board meeting for the first time are encouraged to read the "Meeting Procedures" information following the agenda.		
Public Forum	Anyone who wishes to address the Board on a topic that is not on the agenda must file a speaker form with the staff.....2 minute limit.		
City Council Liaison Report	The City Council member serving as liaison to the Board may make a report on City Council actions of interest to the Board.		
Consent Calendar	Applications that are considered routine by Planning Staff have been placed on the consent calendar marked "CC" on the agenda with a recommendation to approve, conditionally approve, or continue the item to a date certain. The Board may act in one motion to adopt the staff recommendations on those items. Items number(s) to be considered: None.		
Appeal Date	The appeal date for actions taken by the Board at this meeting is no later than 5:00 pm on Monday, April 20, 2020.		
Public Hearing(s)			

CORONAVIRUS DISEASE (COVID-19) ADVISORY

On March 16, 2020, the Health Officer of Contra Costa County issued an Order through April 7, 2020 that directed that all individuals living in the County to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services.

On March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20, authorizing legislative bodies to hold public meetings via teleconferencing. Executive Order N-29-20 further provides that a legislative body that holds a meeting via teleconference and allows members of the public to observe

and address the meeting telephonically or otherwise electronically, consistent with notice and accessibility requirements as set forth in the Order, shall have satisfied any requirement that the body allow members of the public to attend the meeting and offer public comment. Such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment.

DUE TO THE SHELTER IN PLACE ORDER AND GOVERNOR NEWSOM’S EXECUTIVE ORDER, WE ARE REVISING THE AGENDA TO INCLUDE ONLY URGENT, TIME SENSITIVE, AND/OR ROUTINE CONSENT CALENDAR ITEMS. Additionally, attendance at the meeting will be limited to City of Richmond staff. Public comment will be limited to written communication, as provided below.

Consistent with Executive Order N-29-20, this meeting will utilize teleconferencing only.

To participate by computer:

<https://richmond.webex.com/richmond/onstage/g.php?MTID=e52b321daf2d6e9b494e3a220c4d93b92>

Event number: 260 141 203

Event password: DRBAPRIL8

To participate by phone only:

United States Toll: +1-408-418-9388

Access code: 260 141 203

Staff is happy to accommodate written public comments sent via email to drbcomments@ci.richmond.ca.us or mail at 450 Civic Center Plaza, 2nd Floor, Community Development, Richmond, CA 94804. All comments that would typically be made during the public comment portion of an agenda item must be received prior to the item being called in order to be put into the record and considered before the Design Review Board action.

Accessibility for Individuals with Disabilities

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to Soco Montore at soco_montore@ci.richmond.ca.us or submitted by phone at 510-620-6705, or TDD 510-620-6705. Requests made by mail to Soco Montore, DRB Meeting, 450 Civic Center Plaza, Richmond, CA 94804 must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

NOTE: If you challenge the nature of the proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Design Review Board at, or prior to, the public hearing.

1.	PLN18-059	MOGHADAM RESIDENCE	
	Description	PUBLIC HEARING TO CONSIDER A REQUEST FOR A DESIGN REVIEW PERMIT TO RECONSTRUCT A 2,436 SQUARE-FOOT SINGLE FAMILY RESIDENCE ON A 3,600 SQUARE-FOOT PARCEL.	
	Location	2439 FOOTHILL AVENUE	
	APN	549-140-014	
	Zoning	RL-2, SINGLE FAMILY LOW DENSITY RESIDENTIAL	
	Applicant	DARAN MOGHADAM (OWNER)	
	Staff Contact	JONELYN WHALES	Recommendation:

MEETING PROCEDURES

Function of a Public Hearing A public hearing is intended to inform the public of pending proposals and to enable members of the public to present relevant information and viewpoints before any Board action. The Board encourages community participation at its meetings and has established procedures that are intended to accommodate public input in a timely manner as follows.

Speaker Registration Persons wishing to speak on a particular item on the agenda must file a speaker form with the staff prior to the Board’s consideration of the item. Once discussion on the agenda item begins, only those persons who have previously submitted speaker forms will be permitted to speak on the item.

Consent Calendar Applications that are considered routine by the Staff have been placed on the consent calendar with a recommendation to approve, conditionally approve, or continue the item to a date certain. The Board may act in one motion to adopt the staff recommendations on those items.

Prior to voting on the consent calendar, the Chair will ask if any member of the public wishes to speak on any of the items listed on the consent calendar. If you wish to speak, please rise and request that the agenda item be removed from the consent calendar. Items removed will be discussed in the numerical order listed in the agenda.

Public Hearing Procedure

1. Chair identifies the agenda item and explains any deviation from the standard speaker rules.
2. Staff presents a brief project summary and makes a preliminary recommendation.
3. Board members may ask questions of Staff regarding the proposal.
4. Chair opens the public hearing.
5. Applicant is invited to describe and explain the proposal.....5 minute limit.
6. Registered speakers2 minute limit.
7. Applicant may make rebuttal comments.....2 minute limit.
8. Board members may ask follow-up questions of the speakers at any time.
9. Staff presents a final summary and recommendation.
10. Board members discuss the proposal and vote to either to close or to continue the public hearing to a specific date.
11. If the public hearing is closed, Board members further discuss the proposal and vote to approve, to approve with conditions, or to deny the application.
12. Chair informs the audience of the Board’s action and appeal process.

Appeals Decisions of the Design Review Board may be appealed to the City Planning Commission within ten days. Appeals must be submitted to the Planning Department’s office in writing and must indicate the reasons that the Board’s action should be reversed.

Legal Challenge Notice If you challenge a decision on any of the items on this agenda in court, you may be limited to only those issues you or someone else raised at any public hearing on the item challenged, or in written correspondence delivered to the public entity conducting the hearing at, or prior to, the public hearing.

Meeting Time Limits If all of the agenda items are not completed by **9:00 PM**, the items remaining shall be continued to the next regular meeting unless the Board votes to extend the meeting.

Staff Reports and Tentative Recommendations Copies of the Staff reports for the public hearing items on this agenda can be viewed on the City of Richmond’s website at <http://www.ci.richmond.ca.us/documentcenterii.asp>. Go to Planning and Building Services > Planning Division > Boards and Commissions > Design Review Board > Reports.

Cell Phones Please silence all cell phones, pagers, and other electronic devices during the meeting.